

BOARD OF SUPERVISORS MONTHLY MEETING

October 9, 2018

The October Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, October 8th, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen, and Clerk-Treasurer Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the September Monthly Meeting** as presented.

Treasurer's Report: The following are the September month-end balances in the Township accounts: \$176,186.49 in Checking and \$324,040.37 in Money Market funds. **Revenues for September were \$612.11** (\$457.90 interest; \$114.21 Gas and Electricity reimbursement; \$35.00 "Stop Payment" Reimbursement); **Expenditures totaled \$26,798.51** (\$13,947.21 Road & Bridge; \$161.85 Fire; and \$12,689.45 General Gov't expenses). Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

- Tom reported **S Agate Shores Dr and Trl** were paved on Sept. 12th. The road was paved all the way up to the Birch Bay RV Resort property line. The original quote from Anderson Bros. for the overlay on the previously paved surface and the paving of the 400-ft. gravel section was \$93,577. However, the actual billing is only \$88,579.78. This price reduction of \$4,997.22 is due to the change from patching several areas of the road to just applying a 1-inch leveling course.

At the time the road paving was done, there was no word from Shorty Spohn about whether the paved cul-de-sac was going to be increased from 24-ft to the 45-ft that was required, so Tom had Marla contact Troy Gilchrist (attorney at Kennedy-Graven). Troy wrote a letter advising the township was still requiring a 45-ft paved surface on the cul-de-sac. That letter was dated and sent Sept. 26th.

On Sept. 28th Bryan Drown, Shorty Spohn, Tom and Marla met at the site to discuss the size of the cul-de-sac. Bryan marked off a circle just over 45-ft in diameter, which Shorty seemed to approve. The letter (mentioned above) was probably delivered to the Spohns that afternoon.

Today (Oct. 9), Scott Hendrickson advised Tom AB had been paid in advance for the paving of the cul-de-sac and that it will be paved by October 14th in conjunction with some paving they will do in Lake Shore.

Fire Report:

- Walt reported the graphics have been applied to the **new truck** by Jessie Jane's at a cost of \$887.

- The new truck has a monitor that would automatically shut down certain functions if something were to go wrong or the pump ran out of water.

- Sandy Youngblom has put together a **promo ad for Facebook to look for new firefighters**. One nurse is still interested but he travels out of the area for his work which may hinder his availability for training and calls.

- An ad has been placed in a firefighter magazine advertising the **old pumper truck for sale**. They discovered the truck has a poly tank, which increased the value. Minimum bid is listed at \$12,000.

- Greg Ringler has created an **on-going maintenance schedule** for each of the trucks to prevent unexpected repair costs.

- The Pillager Fire Dept. has signed a **10-yr mutual aid contract with Camp Ripley** to help fight wildfires.

- They have renewed their contract with "**ACTIVE 9-1-1**" to facilitate using their cellphones as pagers.

- Walt presented the **Hackensack Fire Assn calendar** to the Pillager Assn and he is collecting information on how it is produced. The Hackensack Assn. first sells ads on the calendar, then distributes it to every residence covered by their service. It includes a certificate encouraging residents to donate money to their organization. The calendar costs \$10 - \$11,000 to produce. The return was slow at first, but this year the Hackensack Assn. received almost \$45,000 in donations.

- There were 45 runs in the last 2 months with 4 in Fairview, bringing the year-to-date total to 206 runs (222 in 2017).

Trail Committee:

- On Sept. 17th Marla met with **Bob Musielewicz at Bremer Bank** and gave him copies of the 2017 financial statement, the two DNR grant award notices and the GMRPT grant application. He was, again, very receptive to processing our application for a letter of credit when the time comes for trail construction. The grant awards letters (including GMRPT) would serve as our collateral.

- Marla exchanged emails with Bryan Pike, the Dist. 2 commissioner to the **GMRPT**, concerning the grant application currently

under consideration. The Fairview grant application is ranked 1st within District 2. He indicated that, of the 21 applications submitted, our application garnered a score that has it ranked at 4th on the list. There are two more meetings of the GMRPT Commissioners before a final decision is made on which applications will be forwarded to the 2019 legislature, but he assured Marla they realize the importance of this trail segment to the entire Gull Lake Trail designation.

- Brinks Wetland Services has completed the **263-page Wetland Delineation Report** for the Fairview Trail. The report has been sent to Kelly Condiff, Cass County Wetland Specialist, the MPCA, and Bryan Drown. The report will also be sent as a support document to the DNR for the two grants we have already been awarded.

- **Adopt-A-Highway:** On September 30th, FTAC members Jenny Gunsbury, Monica Kovalchuk, Jon Strand, Larry Zaring and Marla Yoho, as well as Tom and Ellie Dechmann, and Cass County Sheriff's Deputy Brad Rittgers (who traveled from Walker on his day-off), met to clean the 2-1/2 mile portion of Cty 77. It was a beautiful afternoon and the group collected several bags of debris.

Planning Commission:

Manson Variance – This application at 3381 Beauty Lake Rd was to construct a 28' x 30' garage to be located 88' from Beauty Lake and 14' from the driving surface of Beauty Lake Rd., and to move an existing 8' x 20' storage shed (container) to a location 10' from the ROW of the road. This application was tabled from the August meeting due to a perceived previous variance violation on covered porches. It was actually just a problem caused by missing paperwork/ building plans in the county's records. Tom and Marla attended the rescheduled hearing on September 8th, where the variance was passed without any issue or need for an ATF variance.

Park Board:

- Walt reported the new Park Host never showed up.

- Walt went to the DNR and got an application for a permit to remove weeds from the swimming area at the park. The permit will allow either the physical removal of weeds or a chemical application. Nothing can be done until next spring/ summer, so he will wait until then to apply.

- On the 1st of November the electricity will be shut-off to the park pavilions, and the fishing docks will be moved. The Porta-Potties have already been removed. Only the handicapped Porta-potty was vandalized, so next year they may only install standard units.

Old Business:

- On Oct. 4th, Tom and Marla attended the **Cass County Assn of Townships Annual Meeting** in Hackensack. Kelly Condiff, CCty Wetland Specialist, spoke about compiling a **map which identifies every culvert** within the county as part of the **One Watershed, One Plan** program. This map would also include culverts in townships and cities. This program has been legislated through the Clean Water Program. They ultimately hope to be able to fund replacement of culverts if they fail, which could obstruct the flow of water through the watershed. Marla will ask Kelly to supply us with a map of our township.

- Marla presented drawings with samples of a **shirt logo** drawn by Julie Ingleman, but the Board decided they would rather have something plainer, similar to the trees and sun on the sign in front of the town hall. Marla will talk to someone at GLS.

New Business:

- Richmond/ Weizenegger/ Unanimous: Motion to approve the following **Election Judges** for the November 6th General Election: Paul Cibuzar Roxanne Cibuzar Mary Hietala Jerry Jensen Al Larson Linda Larson
 Sharon Owen Angie Rardin

Clerk's Report:

- The Employment Contract for the Clerk-Treasurer's position has not been updated or approved since 2007. Marla will present a draft of a new agreement for approval at the January Reorganizational meeting.

Meeting Schedule:

October 11: Hazard Preparedness Workshop at Sourcewell, 9am-4pm – Marla will attend

October 15-22: Marla out of the Office, but phone will roll to her cell and she will handle business remotely.

October 19: Advanced Poll Pad training, Backus 1-4 PM- Sharon Owen will attend

October 23: Election Poll Set-Up and Ballot Testing 2:15 pm

October 30: 3rd Qtr Emergency Mgmt Meeting, Backus, 1-3 pm – Marla will attend

November 6: General Election Polls open 7am to 8 pm

November 13: November Board Meeting

November 19 - December 7: Marla out of the Office, but phone will roll to her cell and she will handle business remotely

Richmond/Dechmann/Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$98,091.24

11018	CTC	Internet & Phone	96.51
21018	Xcel Energy	Natural Gas - Fire Hall	27.38
31018	Crow Wing Power	Electricity	128.00
41018	PERA	Retirement Fund	373.51
4431	Jim Weizenegger	Trapping 3 Beaver	150.00
4432	First Impresion Printing	Print newsletters	1,298.60
4433	Anderson Brothers Const	Paving S Agate Shore Dr & Trl	88,579.78
4434	Tom Dechmann	Administration to 10/9	528.56
4435	Sharon Owen	Administration to 10/9	133.06
4436	Marla Yoho	Administration to 10/9	1,436.97
4437	Walt Richmond	Administration to 10/9	252.58
4438	Jim Weizenegger	Administration to 10/9	126.29
4439	Brinks Wetland Services	Wetland Delineation Report	4,960.00

Dechmann/Richmond/Unanimous: Motion to adjourn at 7:40 PM

Respectfully submitted,

Marla Yoho, Clerk

Jim Weizenegger, Chairman