

BOARD OF SUPERVISORS MONTHLY MEETING

November 13, 2018

The November Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, November 13, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen, and Clerk-Treasurer Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the October Monthly Meeting** as presented.

Treasurer's Report: The following are the October month-end balances in the Township accounts: \$78,616.57 in Checking and \$324,524.74 in Money Market funds. **Revenues for October were \$1,013.19** (\$484.37 interest; \$213.70 Gas and Electricity reimbursement; \$315.12 Agricultural Market Credit); **Expenditures totaled \$98,098.74** (\$88,729.78 Road & Bridge; \$162.38 Fire; and \$9,206.58 General Gov't expenses). The next portion of property taxes are expected from Cass County around December 1st. Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

- Tom reported Teri Hastings, Rob Mason, Marla and himself met with Mike Rardin on October 11th to **discuss snow plowing**. Mike explained he has 4 trucks and a grader. One truck starts at Fleet Farm at 5:30 AM. When finished at Fleet Farm, that truck then comes up to work with the others to finish up the three municipalities (East Gull, Lake Shore and Fairview). It was stressed that the roads must be started early enough to get them open for school buses and residents trying to get to work. No specific time was decided on. There was additional discussion about whether they should wait until the snow has stopped falling before plowing (when snow could get compacted and would need more salt) or if it is better to plow a couple of times to prevent the compaction and keep the roads clear, which is Cass County's policy.

- On October 12th Tom measured the **gravel roads** remaining in the township. Fairview is solely responsible for 1.22 miles of gravel roads: 55 ft. on Orchard Park Lane (or .001 mile), 1,920 ft. on Ponderosa Ln. (.37 mile), 1,996 ft. on Rardin Minimum Maintenance Rd, and 2,500 ft. on Pillager Lake Rd (.47 mile). In addition, we have shared responsibility for the 1-mile of Mayfair Minimum Maintenance Rd.

- On September 18th Rardins billed us for 5 hours of **grader work**, then billed another 4.5 hours on November 1st. Tom asked Mike to explain the 5-hour billing, which Mike said was due to an ongoing rain-fall. Tom will talk to Mike tomorrow and ask him for more information.

-On October 13th, **the cul-de-sac at the end of S Agate Shore Drive** was paved by Anderson Bros. (paid for by the Spohns). The surface is slightly egg-shaped (43' x 47'). They have currently installed green snow fence around the cul-de-sac, but they have used white poly fence around the north end of the RV park, so it's assumed they will replace the fence in the spring. The Rardin snow plow only made a straight pass into the cul-de-sac. Tom will talk to Mike about that too.

- On October 31st Glenn Oscarson contacted Marla and Tom about the pond near **Birch Forest Rd**. There is water seeping into the basement of the Heaton's house on that road. They have been told (by the Corps of Engineers??) that the water is coming from water backed up by a beaver dam. We gave Oscarson a copy of the topographical map we received from Kelly Condiff, which shows that the pond is not higher than the property. However, Oscarson says they were told the water flows along a "shelf" lower than the road, and then onto the Heaton property. They asked us to have the culvert cleaned out, which would divert some of the water. Tom has asked Mike Rardin previously to clean out that culvert, but it hasn't been done. Mike told Marla they will do it by early next week.

- Weizenegger/ Dechmann/ Unanimous: Motion to Close off the Minimum Maintenance portion of **Pillager Lake Rd**. for the winter.

Fire Report:

- Sandy Youngblom's **promo ad on Facebook looking for new firefighters** has generated 4 possible leads. The Association must weigh the expense of training younger volunteers who may only serve for a short amount of time.

- There were no responses to the ad for the **old pumper truck**. They will re-do the ad and wait until February for placement.

- Last week was **Fire Prevention Week**. They had school kids come to the fire station to be educated on fire prevention rather than speak to them in their classrooms. There was a very good turnout.

- The stainless-steel **manifold apparatus on Engine 1** has been taken to the repair shop in Fergus Falls again. They think the problem is the top bolts on the deck gun are cutting into the manifold when the gun turns. The shop thinks they can rework the assembly to prevent the problem in the future.
- They have put a heater in the cab of the Ranger.
- All firefighters have completed the required number of training hours this year, so no one is on notice.
- Yvette Dullinger had a discussion with Rob Mason concerning the possibility of the Fire Assn. covering medical calls as well as fires in East Gull Lake.
- Yvette will be talking to the St. Stevens (and other) Fire Dept. to get an idea of the **formulas used by other Associations** for assessing coverage dollars.
- The fire dept. is making a plan for replacing the **SBCA tanks**, which are getting outdated and will be out of certification.
- There were 21 runs in October with 2 in East Gull Lake and 1 in Fairview, bringing the year-to-date total to 221 runs (241 in 2017). They are attributing the reduced number of calls to the closing of one of the group homes in Pillager.

Park Board:

- Walt reported there have been many calls and complaints about the woman and her two daughters who are serving as park hosts. They have had up to 6 vehicles parked around their RV, many of which look abandoned with hoods up. The campers should be gone by the end of this week (Nov. 15th) when the power is shut-off for the season. They are supposed to come back for the 2019 summer, but that may be up for discussion.
- The small docks have been moved, but the DNR said they would help move the fishing pier this year to show how it should be moved.

Trail Committee:

- On Oct. 30th, Jenny and Marla attended the ribbon-cutting in Lake Shore for the opening of the 3.9-miles of trail and reworked road. It was well-attended, with speeches that were very complimentary of Tom's Backhoe (Tyrell?), the engineering firm and Cass County.
- The GMRPT meets again on Nov. 28th for a final decision on which grant applications will be submitted to the legislature for 2019 allocations. We should know one-way or the other by the 29th.

Old Business:

- Kelly Condiff has sent copies of the maps to be used for inventorying the culverts within the township. Culvert locations should be confirmed in the spring.
 - Marla has been in contact with Shirts Plus of Aitkin, the people who do all of the embroidery work for Cass County and the Cass County Soil and Water Dist.
- There will be a one-time \$35 set up fee to have the logo transferred into a stitch ready file. There will be an additional \$25 design fee for the logo. One of their designers will come up with a couple of ideas based on the design on the sign in front of the town hall. We will be able to get a better idea of costs once we decide on the design. At Cass County and the SWCD, all workers are given a \$125 clothing allotment as of January 1st each year (this doesn't include the cost of the actual embroidery, just the pieces of clothing). Each employee goes through the Shirts Plus catalog and picks which pieces of clothing they want embroidered and the County or SWCD orders them all at once, so the embroidery can all be done together. Not sure how they know the prices of the clothing...Shirts Plus must provide them guidance? There is interest in a polo and Lt. weight jacket.

New Business:

Board of Canvass: The Supervisors took the Oath of Office as the Board of Canvass, then reviewed the summary statements of the votes cast at the November 6th General Election for Township Supervisors Seat 1 and Seat 3. The votes cast were as follows:

Township Supervisor Seat 1: Walter Richmond 395 Votes For; No Write-Ins

Township Supervisor Seat 3: Tom Dechmann 393 Votes For; No Write-Ins

There were 607 voters registered at 7 AM, with 22 new registers during the day. 384 voters voted at the precinct and 98 voters cast absentee or early-votes (at Lake Shore), giving us a 79.41% voter turn-out.

Fairview was able to transmit their votes via the DS200 modem by 8:10. Cass County tied for the 5th earliest (fastest) transmission of the ballots to the Secretary of State's voting center.

Weizenegger/Richmond/Unanimous: Motion to declare the results of the vote as presented. Certificates of Election were distributed to Walt and Tom, signed campaign financial forms were turned in to the Clerk, and the Board of Canvass was adjourned.

2019 Proposed Budget: Marla presented a proposed budget for 2019 with the following dollar amounts vs 2018:

General Fund: Receipts \$96,025 (+3.78%)	Disbursements: \$65,796 (-5.73%)
Road & Bridge: Receipts \$161,250 (-1.53%)	Disbursements: \$207,600 (+3.77%)
Pillager Fire Fund: Receipts \$84,250 (+4.57%)	Disbursements: \$78,600 (+/-)
Community Proj: Receipts \$21,200 (+1.92%)	Disbursements: \$10,000 (+/-)
Fairview Trail: Receipts \$10,000 (+/-)	Disbursements: \$15,350 (+83.83)
Total Budget: Receipts \$372,725 (+1.38%)	Disbursements: \$377,346 (+1.24%)

Weizenegger/Dechmann/Unanimous: Motion to approve the 2019 proposed budget as presented.

Marla presented an analysis of the dollar amount of **Forfeited Tax Settlements** the township received from 1999 to 2018. The amounts have fluctuated from \$1 (2003 & 2013) to \$38,096 (2002). The average is \$3,749. In 2018 we received \$1,565. Kirk Titus, Cass County Land Commissioner, has explained that these dollars are derived from timber sales on tax forfeited land.

Allocation of Non-Proprietary Funds: Discussion on fund allocation of non-proprietary funds received from various sources. Some receipts are specifically allocated, such as Gas Tax allocations or Ad valorem Taxes. Other funds are left to the discretion of the Board to allocate as needed or desired, including Certified Town Aid, State PILT, County Forfeited Tax Sale Apportionments and the DNR Pillsbury Forest Reimbursement. These amounts are not set and may vary any year from \$1 to as much as \$8,000.

Weizenegger/Richmond/Unanimous: Motion to allocate these non-proprietary funds to the Community Projects Fund for 2018 and 2019 to build up that fund in anticipation of trail construction. This allocation will be revisited for 2020 to verify that funds are not needed for other purposes.

Clerk's Report:

- October 11: Marla attended the All-Hazards Preparedness Training Session at Sourcewell. It was very similar to the training provided by Joe Kelly of HSEM, just condensed into one day. She received a certification from the Texas A&M Engineering.
- October 30: Marla attended the City/Township 3rd Qtr Emergency Management Mtg in Backus. Minutes attached.
- Due to a tight travel schedule Marla asked if the Board would consider moving the next meeting to Wednesday, December 12th? Richmond/Dechmann/Unanimous: Motion to move the December Board meeting to Wednesday, December 12th.

Meeting Schedule:

November 19 - December 11: Marla out of the Office, but phone will roll to her cell and she will handle business remotely.

Dechmann/Richmond/Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$44,229.07

41118	PERA	Retirement Fund	428.51
51118	Bremer Bank	Service Charge	7.50
4440	Gerald Jensen	Election Judge	120.00
4441	Linda Larson	Election Judge	75.00
4442	Roxanne Cibuzar	Election Judge	75.00
4443	Paul Cibuzar	Election Judge	112.50
4444	Mary Hietala	Election Judge	112.50
4445	Angie Rardin	Election Judge	232.50
4446	Sharon Owen	Election Judge	217.50
4447	Echo Journal	1-Yr Subscription	30.00
4448	Kennedy & Graven	Legal Fees	463.61
4449	Bolton & Menk	Engineering: S Agate Shore DR	250.00
4450	Bolton & Menk	Engineering: Trail	602.50
4451	Tom Dechmann	Administration to 11/13	322.75
4452	Sharon Owen	Administration to 11/13	158.82
4453	Marla Yoho	Administration to 11/13	1,808.75

4454	Walt Richmond	Administration to 11/13	252.58
4455	Jim Weizenegger	Administration to 11/13	126.29
4456	Pillager Area Fire Protection Assn	2nd Half Assessment	36,975.17
4457	Rardin Excavating	Tree Removal, grading, Plowing	1,595.50

Richmond/ Dechmann/ Unanimous: Motion to adjourn at 8:05 PM

Respectfully submitted,

Marla Yoho, Clerk

Jim Weizenegger, Chairman