

BOARD OF SUPERVISORS MONTHLY MEETING

March 7, 2018

The March Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Wednesday, March 7, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen and Clerk-Treasurer Marla Yoho. (Meeting date changed due to the Annual Meeting on March 13th.)

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the February Monthly Meeting** as presented.

Treasurer's Report: The following are the February month-end balances in the Township accounts: \$142,693.51 in Checking and \$322,803.70 in Money Market funds. **Revenues for February were \$22,173.49** (\$18.44 interest; \$351.84 Gas and Electricity reimbursement, \$21,803.21 Gas Tax Allotment); **Expenditures totaled \$8,072.08** (\$5,565.00 Road & Bridge; \$418.20 Fire; and \$2,088.88 in General Gov't expenses). Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

- Tom reported there were **five snowfalls** that required plowing within the last month. He received no phone calls or complaints, but the roads were not cleared early enough. Reasons given by Mike Rardin were a broken truck and he was down a driver unexpectedly because driver's father was not expected to live through the night and the driver couldn't leave him.

Tom felt the township should ask for a rebate of \$105 from Rardins for the 7 hours they used a grader when the plow truck was down since the rate for the grader is \$15 more per hour. Marla erroneously said they used the grader earlier this winter.

- At 11:15 Tom received a call about a tree **blocking Red Oak Trail** after the snowfall. Tree fell about 10:30, and Rardins had it cut off the road by noon. The cut away portions have now been removed.

- Tom attended the **Cass County Highway Dept. Open House** on March 6th at the Sylvan Town Hall. Darrick Anderson explained the letting dates on their contracts for striping, calcium chloride, gravel crushing and **noxious weeds spraying**. Tom did a lot of Canadian Thistle spraying last year and would like to see the results before entering into a contract with Cass County. Darrick did mention that the Soil & Water Board has some money available to aid in noxious weed spraying. We should talk to Ken LaPorte.

- Our **Gas Tax Allotment** went up \$3,016 over 2017 to \$21,803.

- Jim Kramer of KLD sent a sketch and road description of the portion of S Agate Shore Dr in **Birch Bay RV Resort** that he thought should be vacated, but it only shows a small hammerhead turnaround that would lie over the drain field. Marla has asked for a revision with a 66-foot radius cul-de-sac, as previously discussed with Shorty Spohn.

Fire Report:

- Walt reported the meeting was postponed by a day due to the snowstorm on March 5th.

- Maddens donated the venue and the meal for the annual Firemen's Retreat as a thank you for their response to a fire at the resort.

- The engine on one of the trucks may be going bad, and it might be quite costly to get it fixed.

Sheriff's Annual Report: Sheriff Tom Burch and Sgt. Brad Rittgers attended the meeting to present the annual report for 2017. The department responded to 22,472 Calls for Service in 2017, 436 more than in 2016, with an average response time of 7.2 minutes per call.

There were violent crimes in the north part of the county. There were 3,010 inmates booked in their detention center, averaging 8.25 inmates a day, a significant increase over last year. Drug possession is one of the most common charges. Female inmates are running much higher again this year. The many events and tourism throughout the county has seemed to be higher, which draws many specific responses from their staff. They are up to full staff for the first time in several years. There is a new director in their Emergency Management Division who has initiated several training opportunities for county employees and officials throughout the county.

There were 267 vehicle crashes with no injury, 208 involving deer with no injury, 103 crashes with injury and 4 fatalities. They performed 848 predatory offender checks, arrested 53 impaired drivers, and issued 431 permits to carry guns.

The Sentence-to-Serve program had a successful year, providing \$85,677 worth of service (at \$12 per hr.) at a Market Value of \$162,643.

Of the 22,472 calls for service (ICR's), 277 of them were in Fairview Township, including 69 alarms, 13 various fires, 34 medical calls, 12 motor vehicle incidents (7 deer related), 9 thefts, 7 property damage, 2 criminal sexual conduct, 2 deaths and a wide assortment of other calls.

Trail Committee: Marla updated the Board on the progress made on the trail last month.

- The DNR Federal Recreational Trail Grant application, with a maximum grant of \$150,000, was submitted before the February 28th deadline.
- Julie Ingleman was able to revise our "Get Hooked On The Trail" logo to include Nisswa, so all four "members" of the trail are included.
- The balance of the CommunityGiving account is currently \$6,567, which doesn't include all of the commitments that have been made.
- Jenny is currently at work on the essay portion of the DNR Recreational Trail Grant application which is due March 31st, with a maximum grant of \$250,000.
- Next, we will be working on the GRMPT (Legacy Fund) grant application, which is due July 31st.
- On February 20th the Cass County Commissioners signed three resolutions which support the applications mentioned above.

Planning Commission:

- The **Quarterdeck** CUP application was tabled at the February Cass County Planning meeting due to a posting error and was again heard at the March 12th hearing. There were two additional letters from area residents who had concerns about the proximity of the resort expansion to the existing day-care center. There were also concerns about the proposed road exiting onto Ski Gull Ln. and the amount of buffer between the homes and the resort. Although this CUP is being asked for now, before they close on the purchase of the land, the proposed expansion and construction are in the future with no specific construction dates in mind.

The Cass County Planning Commission voted to approve the CUP but placed a condition that the Quarterdeck start installing a buffer this spring so that it might grow fuller and thicker by the time they are ready to start any of the expansion.

McCormick Variance – An application to move in 900 cubic yards of soil on Lot 25 on **Birch Forest Rd.** in order to build a driveway to a proposed home. The field inspection scheduled for March 5th was canceled due to the snowstorm, but the Board of Supervisors reviewed the application and voted to send a letter asking the Planning Commission to table the application until spring due to the considerable drainage issues the township has had to address over the years. This lot is adjacent to the area where the township spent \$34,000 in 2016 to install a French drain and reroute drainage from the natural springs occurring in the hillside on the north of the road.

Old Business:

September 20th Storm: After 4 months, the check for \$4,856 from the HSEM was finally deposited in the township checking account on March 2nd. The HSEM had to wait for the other Fairview Township to return the money.

2017 Audit- Marla has been in contact with Jennifer Clasen and Sue Schiessl from Justin Clasen about the upcoming audit. She has compiled copies of most of the paperwork they need and plans to send almost everything within the next week. Sue Schiessl will be working with Marla and interviewing the Supervisors at this office on May 2nd and 3rd to review all the information.

Annual Meeting Handouts – The Board reviewed the reports Marla has compiled as handouts for the annual meeting.

New Business: None

Clerk's Report:

Scanning Minutes-Marla showed the Board a sample of how she has been scanning the Minutes and records of previous years (up to 1964 so far). Aside from the physical copies of the Minutes and records, these digital scans are stored in a "cloud based" Dropbox which can be accessed by anyone with the password, and from which the files can be easily shared and distributed via email.

The Board agreed that it won't be necessary to participate in the ARCA Search program at this point. The ARCA search records retention program would cost \$4,999 to scan and store up to 3,500 pages of information. The yearly cost for them to

host the records web-site and add any new pages would be \$1,300.

Pillsbury Forest Revenue- The DNR advised the 2017 allocation of revenues from the Pillsbury Forest is \$4,152.12. That money will be credited in the Community Projects fund.

Board of Review: The County Assessor's office will be conducting the **Board of Appeal and Equalization** for Fairview Township on Tuesday, April 17th at 1:00 PM.

Annual Road Review: The Annual Road Review will be held on Tuesday, April 17th, starting at 7:30AM. Any resident is welcome to participate but they must provide their own transportation.

Emergency Management Training: Tom attended the **3rd Module of Emergency training on Communication** conducted by Joe Kelly on March 2nd. The HSEM advocates that all cities and counties have a Public Information Officer (PIO) to disseminate information to the press and public, but not feasible for townships, so they should rely on the county.

Tim Norton will hold the **2nd- Quarter Emergency Mgmt meeting** in Backus on April 24th from 1 to 3 PM.

Anderson Brothers Construction will be hosting their **Annual Forum** at the Nisswa VFW on April 17th at 6:30 PM. Tom and Walt plan to attend.

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$13,489.49

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| 10318 | CTC | Internet & Phone | 96.71 |
| 20318 | Xcel Energy | Natural Gas - Fire Hall | 244.89 |
| 30318 | Crow Wing Power | Electricity | 214.00 |
| 40315 | PERA | Retirement Fund | 232.62 |
| 50318 | Bremer Bank | Monthly Service Charge | 7.50 |
| 60318 | US Treasury | 1st Qtr Federal Withholding | 279.75 |
| 70318 | Minnesota Revenue | 1st Qtr State Withholding | 55.79 |
| 4313 | Northern Tree & Landscape | Tree Removal | 500.00 |
| 4314 | Electric Etc Inc | Lights over fire hall and town hall | 1,161.06 |
| 4315 | MAT | Short Course - Tom | 50.00 |
| 4316 | MAT | Short Course - Sharon | 50.00 |
| 4317 | MAT | Short Course - Walt | 50.00 |
| 4318 | MAT | Short Course - Marla | 50.00 |
| 4319 | Minnesota Benefit Assn | Term Life Insurance | 805.00 |
| 4320 | Elite Detailing | Mowing Town Hall 7/11-10/17 | 470.00 |
| 4321 | Tom Dechmann | 1st Quarter Mileage | 118.27 |
| 4322 | Sharon Owen | 1st Quarter Mileage | 163.50 |
| 4323 | Walt Richmond | 1st Quarter Mileage | 11.99 |
| 4324 | Marla Yoho | 1st Quarter Mileage, Postage, Internet | 100.49 |
| 4325 | Rardin Excavating | Snow Removal | 7,077.50 |
| 4326 | Tom Dechmann | Administration to 3/7 | 341.46 |
| 4327 | Sharon Owen | Administration to 3/7 | 253.13 |
| 4328 | Marla Yoho | Administration to 3/7 | 748.89 |
| 4329 | Walt Richmond | Administration to 3/7 | 252.58 |
| 4330 | Jim Weizenegger | Administration to 3/7 | 154.36 |

Richmond/ Dechmann/ Unanimous: Motion to adjourn at 9:15 PM

Respectfully submitted,
Marla Yoho, Clerk

Jim Weizenegger, Chairman