

BOARD OF SUPERVISORS MONTHLY MEETING

February 12, 2019

The February Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, February 12, 2019 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, and Deputy Clerk-Treasurer Sharon Owen. Clerk-Treasurer Marla Yoho attended via Skype.

Dechmann/ Richmond/ Unanimous: Motion to approve the **Minutes of the January Monthly Meeting** as presented.

Treasurer's Report: The following are the January 31 balances in the Township accounts: \$63,457.38 in Checking and \$401,273.53 in Money Market funds. **Revenues for January were \$5,233.85** (\$673.99 interest; \$237.57 Gas and Electricity reimbursement; \$4,322.29 Property Taxes & Beer Settlement); **Expenditures totaled \$14,955.00** (\$10,115.00 Road & Bridge; \$306.01 Fire; and \$4,533.99 General Gov't expenses.)

Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

- Tom reported there have been **several snow events** during the last month. He received only one call on 2/7 from Glenn Johnson, a resident on **Gregory Dr**, who said their road hadn't been plowed yet, so he plowed it himself. Tom called Mike Rardin to see if Rookery Dr had been plowed. Mike said they hadn't started plowing until 5 pm since the snow was still coming down. He was sure Rookery had been plowed. That same day he called Marla and said the plow had hit his mailbox and smashed it to pieces. Marla referred him to Mike Rardin.

- The **Cass County Highway Advisory Meeting** will be held in Backus tomorrow. Tom asked the Board their opinion on whether he should attend. He said three roads (Pinewood, Orchard Park, and Gull Lake Dr) could use **striping**. (The township contracted with Cass County for striping in 2011 at a cost of \$1,884 for the same three roads.)

He said it is difficult to compare the cost of **crack sealing** since Anderson Brothers did ours last year on an "time & materials" basis.

The only **noxious weeds** Tom has had to deal with are on Cottage Wood and Pinewood, which wouldn't necessarily make contracting with the County worthwhile.

Of the seven **under-road culverts** we have, the current one of concern is the one on Orchard Park Ln and unless the DNR can control the level of the lakes, there isn't much to be done with the culvert.

It was suggested that Tom should either go to the meeting to get pricing on the striping, or Marla could ask Darrick Anderson for information on the striping when she contacts him about the EAS application they are working on.

Fire Report:

- The main topic at this month's meeting was **East Gull Lake**. Greg Ringler met with Rob Mason and Dave Kavanaugh at EGL to discuss how they foresee their future association. EGL is very happy with the fire and emergency service they have received (no medical), and they suggested that the Pillager Fire Assn. work on a new contract beyond 2020, when the current contract expires. They have no interest in joining the association or in building their own fire station.

(In 2018 they had 20 runs and paid \$40,000, while the Fairview had 30 runs and paid \$73,950.)

- During budget discussions, Greg would like to start a **Depreciation account** to cover the replacement of

SCBA's, turnout gear and radios. Current radios will work until they don't, then will be unfixable; and there are 30 SBCA tanks that need to be replaced.

The current **2019 Budget is \$179,000. The proposed 2020 Budget is \$197,000 without the Depreciation Account, and \$212,000 with a Depreciation Account included.**

- There will be a new representative from May Township since the current representative is moving out of the township and has resigned from the May Board.

- The truck hasn't been sold yet.

- Runs last month??

Planning Commission:

Fairview Planning Commission (FPC) members Tom Dechmann, Walt Richmond, Herb Richmond and Ken LaPorte attended two field inspections on February 4th.

- **Lynden & Kathleen Johnson – 10286 Westwood Shores Dr SW**, applied for a variance to remove an existing residence and build a new residence in the same area. Approximately 117 sq. ft. of a sun room on the back of the proposed building would encroach into the lake setback at 67.7 ft from the OHWL. The FPC sent a letter stating they were not comfortable with the encroachment and recommended that the CCPC deny the variance. CCPC member Ken LaPorte suggested they reposition the house closer to the septic, but the architect had reasons why that wouldn't work. With a vote of 3 to 2, the variance was granted.

- **George & Mary Jane Tschida – 10388 Westwood Trl SW**, made application to construct a 12' access patch and a 20' x 30' parking area within the bluff impact zone. They need a shoreland alteration permit to move over 200 cu. Yd. of material behind the setback of the lake, and a county ordinance prohibits the use of mechanized earth moving eqpmt. within the bluff. This new access path was made necessary by the sale of the property over which they used to access the lake. The FPC sent a letter suggesting approval of the parking area and path, but at a width less than 12'. They also encouraged enforcement of the ordinance concerning the use of heavy equipment.

Scott Navratil, Environmental Specialist for this area, felt that 8' would be wide enough and Tschida accepted that. They will also limit the impact of mechanized equipment by the installation of silt fence. The application was approved unanimously.

Trail Committee:

- Marla has been working on the **"Joint Application Form for Activities Affecting Water Resources in Minnesota"**. This comprehensive application includes the Wetland Delineation report and covers all the potential ways the trail project could affect any wetlands or waters. This application will be sent to the TEP Board (members include SWCD, Cass County Environmental Services, US Corp. of Engineers and DNR). They review the application all together, rather than going through each department separately. As part of the application, the township must quantitatively document in sq. ft./ acres how many wetlands they may impact, and then prove that they have procured wetland credits to compensate equally for the area that trail construction may impact. In this case, Marla worked with Mitch Brinks to come up with a figure of the ultimate area of wetlands to be impacted. That amount is 2.045 acres.

Marla has been able to work out a contract through Conrad Kragness, the Right of Way/ Permitting Agent for Aitkin County, to purchase 2.045 acres of **wetland credits** at a cost of \$19,602 per acre.

Contract total amount is \$40,086.09 for the credits and \$2,018.42 for Withdrawal/ Stewardship Fees.

This contract is not binding, in that the township only needs to purchase (and pay for) the actual wetland credits that are used. If we only need 1.5 acres, that's all we must purchase. We just must show the TEP Board that we have a commitment for the most credits we could possibly need. Aitkin County will gladly

keep anything we don't need. The township must make a final commitment for whatever amount they will need by 12/31/2019. (Note: Marla also talked to Morrison County but their per acre cost was \$20,750, and they weren't quite as flexible in their contract terms.)

Richmond/ Dechmann/ Unanimous: **Motion to sign the contract with Aitkin County Highway Dept.** for the purchase of up to 2.045 acres **of wetland credits** at a potential cost of \$40,086.09, plus \$2,018.42 in service fees.

- Jenny is coordinating efforts for the **"Pints for a Purpose"** at the Jack Pine Brewery on May 1st. Papa Murphy's Pizza will have a crew on hand making pizzas, and Jakes' Grille will provide servers and Jake's Wings at no cost. Proceeds from the sale of these food items will also go towards the trail. The committee is actively looking for supporters to commit to matching funds challenges. We have a new supply of Trail mugs in cobalt blue and hunter green. They are free for anyone who donates \$100, or for sale at \$20 each. We will do a mailing to all township residents on the lake/ trail side of the township about April 1st, as well as post it on our Facebook page and website. Jack Pine Brewery will post flyers and promote the day on their Facebook page. Jenny's article on the trail will appear in the April/ May issue of the Lake Country Journal, and Marla and Jenny will be on the Community Focus segment on WJY on April 25th to promote the event.

- The **Nisswa Trail Committee** will be holding an Open House on Feb. 21st from 5 – 7 pm to launch their fund-raising efforts. Both Nisswa and Lake Shore have asked Fairview for a letter of support to include with the DNR grant applications they are preparing. Dechmann/ Weizenegger/ Unanimous: Motion to sign Letters of Support for Nisswa and Lake Shore.

Old Business:

- **Justin, Clasen and Co. have completed the 2018 audit** of the township finances and have submitted a draft copy, as well as a Letter of Representation. Once the Board has signed the Letter, Justin, Clasen will submit copies of the audit to the State Auditor's office as required.

Weizenegger/ Richmond/ Unanimous: Motion to sign the Letter of Representation as submitted.

There was a minor shift in dollars from General Fund to Road & Bridge and Fire funds, but the overall dollars are accounted for and bank balances are in agreement.

There is some question on how the payroll is reported or documented. Marla worked with Mark Abradado (CTAS director for the State Auditor's office) to find a new way to record payroll to meet our auditor's needs, but after a year of the revised process, it's still not the way they want it. Marla will meet with the clerk of Lake Shore to see what accounts she uses and will again revise the payroll recording.

- **Electric Etc.** was here in January to replace the **baseboard heater**, but they think the problem is in a transformer in the electrical box. The transformer is an unusual brand and configuration. The electrician took photos and will try to order the right part or will have to reconfigure some of the electrical box.

New Business:

- The date for the Monthly Board Meeting in May will have to change due to a Pillager School Referendum Vote on that same date. Dechmann/ Richmond/ Unanimous: Motion to move the date of the **May Monthly Meeting to Wednesday, May 15th**.

- **Spring Road Review:** Schedule for Tuesday, April 16th at 8am, before the Bd of Equalization.

Clerk's Report:

- Wednesday March 6th: March Monthly Board Meeting 6:30pm

- Tuesday March 12th: Annual Meeting 6:30pm
- Monday March 25th: MAT Short Course 8am- 3pm Breezy Point
- Tuesday April 9th: April Monthly Board Mtg 6:30pm
- Wednesday April 10th: CCAT/ HSEM Damage Assessment Training 10am- 4pm, Walker Community Ctr.
- Tuesday April 16th: Spring Road Review 8am – 12:45pm
- Tuesday April 16th: Board of Appeals and Equalization - 1pm Town Hall
- Wednesday May 1st: Pints for a Purpose 5pm-8pm Jack Pine Brewery
- Tuesday May 14th: Pillager School Referendum Vote 7am- 8pm
- Wednesday May 15th: May Monthly Board Mtg

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann).

10219	CTC	Internet & Phone	99.37
20219	Xcel Energy	Natural Gas - Fire Hall	214.76
30219	Crow Wing Power	Electricity	233.00
40219	PERA	Retirement Fund	205.41
50219	Bremer Bank	Service Charge	7.50
4482	Electric Etc.	Town Hall Heaters	106.25
4483	Minnesota Benefit Assn	Group Term Life Insurance	805.00
4484	Herb Richmond	Planning Commission	40.00
4485	Ken LaPorte	Planning Commission	50.00
4486	Tom Dechmann	Administration to 2/7 & Mtg	271.29
4487	Sharon Owen	Administration to 2/7 & Mtg	304.76
4488	Marla Yoho	Administration to 2/7 & Mtg	497.93
4489	Walt Richmond	Administration to 2/7 & Mtg	299.36
4490	Jim Weizenegger	Administration to 2/7 & Mtg	126.29
4491	Rardin Excavating	Snow Removal to 2/4	9,360.00
4492	Bolton & Menk	Trail Consultation	254.00

Total: \$12,874.92

Weizenegger/ Dechmann / Unanimous: Motion to adjourn at 7:45 PM

Respectfully submitted,
Marla Yoho, Clerk

Jim Weizenegger, Chairman