

2018 FAIRVIEW TOWNSHIP ANNUAL MEETING

The Annual Meeting of the residents of Fairview Township was called to order at 6:30 PM on Tuesday, March 13th, 2018 in the Fairview town hall by Clerk Marla Yoho with the Pledge of Allegiance.

Tom Dechmann/ Walt Richmond/ Unanimous: Motion to appoint Jim Weizenegger as moderator.

Tom Dechmann/ Sharon Owen/ Unanimous: Motion to waive reading of the Minutes of the 2017 Annual Meeting since copies were distributed.

Walt Richmond/ Ellie Dechmann/ Unanimous: Motion to approve the Minutes of the 2017 Annual Meeting as presented.

TREASURER'S REPORT:

BEGINNING CASH		1/1/2016		
Sales	Adjusted Checking	\$	102,407.35	
	Money Market	\$	252,592.05	
ADJUSTED BEG. CASH			354,999.40	
REVENUE			BUDGET	BALANCE
	Interest	1,435.20	170	-1,265
	Cass			
	County	327,302.63	297,125	-30,178
	PILT/ Market Value Credit	10,843.27	11,000	157
	Township Aid	4,031.29	2,750	-1,281
	Gas Tax Allocation	18,786.35	17,500	-1,286
	DNR - Pillsbury Forest Funds	7,321.40	5,000	-2,321
	Sale of Investments	0.00	1,000	1,000
	Utility Reimbursement/ Misc	<u>24,455.79</u>	<u>8,875</u>	<u>-15,581</u>
	TOTAL	<u>394,175.93</u>	343,420	-50,756
TOTAL CASH		749,175.33		
ROAD & BRIDGE				
	Road Projects	70,321.00	82,500	12,179
	Blacktop Maintenance	19,891.06	22,500	2,609
	Gravel Maintenance	2,847.50	4,000	1,153
	General Road Maintenance	20,668.63	19,950	-719
	Snow	<u>22,845.00</u>	<u>45,000</u>	<u>22,155</u>
	TOTAL	136,573.19	173,950	37,377
FIRE & SAFETY				
	Mtgs & Signs	2,550.26	6,100	3,550
	Pillager	<u>74,060.97</u>	<u>75,000</u>	<u>939</u>
	TOTAL	76,611.23	81,100	4,489
GENERAL				
	Administration	31,985.00	34,000	2,015
	Elections	0.00	0	0
	Planning Comm	571.40	750	179
	IRS/MN Revenue	2,741.28	3,750	1,009
	PERA	4,270.28	5,000	730
	Medicare (Employee Share)	-2,252.92	-3,150	-897
	PERA (Employee Share)	-2,022.44	-2,500	-478
	Supplies	1,809.12	1,750	-59
	Utilities	3,294.57	3,550	255
	Mileage	2,311.77	2,250	-62
	Public Notices	2,119.33	3,000	881
	Dues & Subscriptions	1,062.94	1,100	37
	Insurance	3,817.00	3,500	-317
	Bldg/Eqpmt Maintenance	962.35	1,000	38

Legal, Audit & Special	16,468.24	9,625	-6,843
Parks & Recreation	4,000.00	4,000	0
Trails	7,907.00	7,500	-407
Purchase of Investments	<u>1,172.17</u>		
	80,217.09	75,125	-5,092
TOTAL EXPENDITURES	293,401.51	330,175	36,773

ENDING CASH	December 31, 2017		
ADJUSTED ENDING CASH	\$ 133,012.14	Rd & Bridge CDs	\$ 60,740.31
MONEY MARKET ACCT:	\$ <u>322,761.68</u>	Community Project CD	\$ 35,431.86
Total Cash Available	\$ 455,773.82		

Sharon Owen/Ellie Dechmann/ Unanimous: Motion to waive the reading of all checks written during the year since the monthly expenditure reports are posted on the wall.

Walt Richmond/ Ellie Dechmann/ Unanimous: Motion to accept the 2017 Treasurer's Report as presented.

ROAD REPORT:

Road Supervisor, Tom Dechmann distributed the following Road Report:

Total expenditures for Road Maintenance and Construction in 2017:	\$136,574		
Snow Removal:	\$ 22,84		
Blacktop Maintenance:	\$ 19,891		
<i>Includes:</i>			
Sweeping:	\$2,760		
Patching, Shouldering, Drainage, Wash-Outs:	\$1,910		
Crack Sealing:	\$15,221		
Antler Dr	Forest View Ct	Hunter's Point Rd	Quarterdeck Rd
Beauty Lake Rd	Green Bass Lake Ln	Hunter's Ridge Trail	Richmond Rd
Beaver Pond Rd	Gregory Dr	Mayfair Rd	Rockwood Rd
Birch Bay Dr	Gull Ln	Ossego Rd	Sandy Point Rd
Fondie Ln	Hines Circle	Pillsbury Forest Rd	Shadow Trail
Forest Ln	Holsapple Ln	Pinewood Dr	
Gravel Road Maintenance: Grading, Patching, Fill:	\$ 2,848		
General Road Maintenance:	\$ 14,193		
Mowing Roadsides:	\$ 9,480		
Roadside Clean-Up:	\$ 4,713		
Storm Damage Roadside Clean-up;	\$ 6,476		
Road Projects	\$ 69,121		

Woods Drive, Antler Drive, Quill Drive & Pillsbury Forest Rd
Total Billing \$70,321 less \$1,200 Reimbursement (Weizenegger)

2017 Road Issues:

Beauty Lake Rd: Residents who live along the Beauty Lake Rd. within the Pillsbury State Forest approached the Supervisors to ask if the township Board could convince the DNR to plow their portion of the road. The township is responsible for the paved portion at the east end of the road, up to "The Retreat" but the DNR is responsible for maintaining all of the gravel portion that runs through the forest.

The DNR plowed the road in the past but stopped doing that a few years ago due to lack of funds. Since then, one of the residents, Al Larson, has plowed the road with his own truck. He is concerned that an emergency vehicle couldn't reach the properties near them if the road is not kept open. And, the road is used as a short-cut to Pillager, etc. by many drivers.

Letters were sent to the State Director of the DNR, Tom Landwehr, who had Steve Bartz, the area Forester, contact the township. He advised there is absolutely no budget for plowing forest roads. He suggested the township enter into a cooperative agreement with the DNR to just plow the road. The township would have to repair any damage incurred due to the plow. Mike Rardin estimated it would take 1 to 2 hours to plow the 4-mile long section of road, but voiced

concerns about the toll the overhanging trees would take on his equipment. Rates are \$100 per-hour for grader and/or \$85 per-hour for a plow truck.

A follow-up letter elicited a response from John Faulkner, Northwest Regional Manager of the DNR, who said they only have a budget to grade the road twice a year, spring and summer. He offered three options: 1) The DNR could remove some trees along the roadway to improve drying and drainage by removing shade. It would make it easier for plowing but the DNR prefer the roads to be more closely tree-lined. 2) The DNR and the township could enter into a cooperative maintenance agreement to add gravel or plow the road. 3) The DNR could convey the road to the township, who would be responsible for all maintenance, but not have control of how the DNR uses the road. This option isn't feasible since the road is in very poor condition and would not be brought up to County-spec. He advised that State forest roads do not provide legal access to any property.

In August, Steve Bartz advised they could possibly use some funds to apply some gravel to a portion of the road, and to do some limbing and clearing along portions of the road.

By MN statute, the township is only allowed to plow a road that is not recorded as a township road if they will be reimbursed. If the township is provided with a place to turn a plow truck around, they would agree to plow from Cty 1, as far as the Larson property for \$50 a plow. Mr. Larson advised there are other year-round residents who need to access the road besides him.

There has been no additional action taken on this issue, but the trees were trimmed in October.

Pillager Lake Road: In 2016, the township cleared and widened the Minimum Maintenance portion of Pillager Lake Rd. to allow for the passage of emergency vehicles and seasonal residents. Last winter, one of the Sylvan property owners put up a locked chain across the road, without advising Fairview Township. The Road Supervisor had to cut it off in the spring. On August 1st, the Road Supervisor installed a "Minimum Maintenance" sign where the road narrows. Aside from the double posts, since the road is not being plowed in the winter, he attached a crossbar with a hook and chain that could be hooked across the road so it could be closed off during winter months. By August 6th the sign and posts were completely gone, apparently stolen. On August 10th, the Road Supervisor installed new posts and sign. At the same time the Sheriff's office installed a surveillance camera. A letter was sent to the only Fairview resident who accesses their property via the minimum maintenance portion of the road, with a copy sent to all the Sylvan Township property owners that use the road. The letter explained the history of the road, how it was originally recorded as a Minimum Maintenance road, and why the sign had been installed at this time to advise drivers that this portion of the road was not maintained as well as the road leading up to it had been. One of the Sylvan owners called to explain that he does access his property in the winter via that portion of road. He was advised he can unhook the chain and enter but should re-hook the chain when he leaves. A "Closed" sign was attached to the chain on November 27th. The road will remain open during the summer months. The new "Minimum Maintenance" sign has remained in place, and in October the original sign and posts were discovered in the woods near the lake.

Pinewood Dr: In 2016 the township had Anderson Brothers apply a Polypatch product to 94 of the most severe cracks on Pinewood Dr. at a cost of \$15,522. During the 2017 Road Review, it was apparent that many of the cracks had opened up. In May the Road Supervisor reviewed the problem with Anderson Brothers and they agreed to refill those cracks at no cost.

Birch Forest Rd: In 2016 the township addressed ongoing run-off issues on Birch Forest Rd. by cutting a trench lined with a geotextile across the road. Drain tubes were installed in the trench and buried with rock, before being paved over. In 2017 a buried electrical wire caused a large crack across the patched area. In addition, due to the extremely cold winter the culvert in that area raised up on the swamp side of the road. Finally, there was a wash-out at the other end of the culvert. All these problems were dealt with, but due to the large number of springs coming out of the hillside on the north side of the road, this area will always be prone to drainage issues.

Road Projects: Working with Bolton & Menk Engineering firm, the township completed a repaving project on four roads last summer: Wood Dr., Antler Dr., Quill Dr., and the first 900-ft of Pillsbury Forest Rd.

Two bids were submitted in June, with Tri-City Paving being awarded the bid at \$60,950.00.

Tri-City Paving started patching the roads on August 9th, with paving taking place on August 17th and 23rd. On August 27th, when the Road Supervisor posted Pillsbury Forest Rd for a 5-ton per axle weight limit the road already had deep notches made by a tandem truck.

Jim Weizenegger offered to pay the extra \$1,200 charge to have the paving extend over the crest of the hill on Pillsbury Forest Rd (beyond the township road line) to prevent gravel washing down onto the pavement and accumulating in his driveway. The original bid called for aggregate shouldering, but the Road Supervisor ultimately requested that topsoil and seed be used since the yards along these roads all extend to the roadside. This upgraded the Tri-City Paving billing to \$65,720. With \$4,601 for engineering, the total cost for the project, after the \$1,200 Weizenegger reimbursement, was \$69,121.

Storms: The area was again hit by severe storms over the summer including the wind storm on September 20th, which knocked down many trees on the north end of the township. Rardin Excavating was able to clean up the trees and chip them for disposal. The September 20th storm reached a county-wide damage level that allowed the township to apply for partial reimbursement from the State of Minnesota Emergency Management fund for the third year in a row. Clean-up costs totaled \$7,476 and the township received \$4,857 from HSEM.

Noxious Weeds: The township has a major infestation of Canadian Thistle, a weed on the Cass County Noxious Weed list. The Road Supervisor has spent a great deal of time spraying these weeds in the township right-of-way, especially on Cottage Wood Rd, Rardin Rd and Pinewood Dr. Cass County may be offering a weed spraying program that townships possibly may join in with.

Snow Removal Comparison: Snow removal costs have fluctuated greatly over the last seasons. Totals for winter seasons include: 2012-13 \$42,154; 2013-14 \$41,628; 2014-15 \$19,566; 2015-16 \$25,691; 2016-17 \$33,553 and as of March in 2017-18 \$21,455.

FIRE REPORT:

Walt Richmond reported it was a very busy year for the Fire Dept. They responded to **288 emergency runs in 2017**, 13 more than in 2016. 43 of the calls (or 14%) were in Fairview Township.

The 2018 budget for the Pillager Fire Dept. is \$176,000, with the Fairview assessment at approximately \$75,000. The **2019 budget has just been proposed at \$179,500**. The current assessment formula is based on 100% market value of property in each of the six-member city and townships. Walt submitted a proposal whereby the formula would be revised to be based on 50% current market value and 50% current number of addresses, slowly being revised over a 6-yr span. At that point, the new formula would have lowered the Fairview assessment to about \$57,000. Since Sylvan has 51% of the households and 60% of the runs, the amount paid by Sylvan would have increased by about \$10,000 (and \$1,000 for Pillager). Note: Sylvan has about 51% of the total households and has about 61% of the runs. Walt couldn't get the support he needed to sway the vote of the members, and the formula will stay as it has been.

The budget for 2019 has been increased to cover the new **"\$5 per call" to be paid to the volunteers**. This stipend was invoked to encourage more volunteers and to offset their expenses. The total amount paid out for 2017 was \$13,000.

The **Firemen's Benevolent Fund** raised the retirement benefit from \$2,500 to \$3,000 per year of service. They are very well funded.

The **"Active 9-1-1" program** is up and working well. The firemen are notified of calls via their cellphones. They can advise back on their ability to respond and their location can be tracked.

The **10,000-gallon water storage tank has been installed** at the Quarterdeck.

The government salvage rescue boat stationed at Maddens is getting old and must be returned to Willow River. They are thinking about getting a **pontoon, which would be more stable for rescues**.

The handheld radios used by each fireman are getting worn out, parts aren't available, and they can no longer be fixed. **Replacement radios are \$2,326**, which doesn't include the programming. They are proposing to allocate \$20,000 for the purchase of 7 radios right now and then will replace the others as they break down.

When Randy Lee had to retire as a firefighter and Fire Chief to care for his wife who suffered a brain aneurysm, **Greg Ringler was selected as the new Chief. Tom Youngblom was named Asst. Chief.**

PILLAGER PARK REPORT: Walt Richmond, Pillager Park Liaison, reported the member assessment for Pillager Park will remain at \$2,000 for 2018.

The storm damaged pavilion in the park was rebuilt by Jay Rardin last fall.

The DNR is replacing the fishing pier, which has required a lengthy contract outlining the Park Board's responsibilities, including the moving of the dock from the Park to another location on the lake every fall to protect it from ice damage.

The new dock has been delivered and will be installed in the spring.

They did find a host camper at the end of the 2017 summer season and hope she will come back in 2018.

GULL LAKE TRAIL COMMITTEE:

Jenny Gunsbury presented a summary of the progress made on the Fairview Trail over the last year.

March – April 2017

- Met with Don Hickman of the Initiative Foundation. Applied for and was awarded \$2,500 in Innovation Funding grant money later in the summer.
- Started regular meetings of the Fairview Trail Advisory Committee.
- Worked with Bolton & Menk on route planning, maps, and strategy for applying for Legacy Fund grants.

May 2017

- Community Meeting at the Town Hall. Great turn-out! Lots of people interested in the project.
- Slogan "Get Hooked on the Trail" and logo created.

June 2017

- Letter writing campaign sent out to area residents and businesses asking for letter of support for the trail project to be used in grant applications.
- Community Outreach Day at Town Hall on the 14th. Residents filled out comment cards on the trail. These were also used for grant applications.
- Trail tour with Bryan Drown and trail committee members.

July 2017

- Cass County Commissioners voted to support trail project with \$180,000 from Fund 73.
- Submitted grant application to Greater Minnesota Regional Parks and Trail Commission.

September-October 2017

- Research funding sources.
- Submitted Letter of Intent for Federal Transportation Alternatives funding. Were approved but passed on submitting full proposal.
- Awarded National Park Service "Community Assistance Grant". Holly Larson is a resource for us until October 2018 for project questions.

November 2017

- Met with Karl Samp, Executive Director of the Brainerd Community Foundation, to discuss capital campaign options to raise money for "matching" funds for grant applications.

December 2017

- Set up Fairview Trail Fund with the Brainerd Community Foundation (Community Giving).
- Fundraising meeting at the Boathouse Event Center on the 13th.

February - March 2018

- Submitted application for Federal Recreational Trail Program grant. Requested \$150,000. Grant awards announced June 2018 with funds available November 1, 2018.
- Balance of Brainerd Community Foundation Fund, available to grant = \$6,567.14. Have raised over \$26,000 in private and business donations and commitments.
Revised logo – added Nisswa.

Upcoming:

March 30, 2018 – Application deadline for DNR Regional Trail Program Grant. Maximum request is \$250,000. Grant awards will be announced in June 2018 with funds available July 1, 2018.

July 31, 2018 – Application deadline for Legacy Funds. Plan to apply for balance of costs to construct Gull Lake Trail Phase 3: Fairview Township after we know how much we are awarded from the DNR or Federal Recreational Trail Program grants.

FAIRVIEW PLANNING COMMISSION:

Jane Lawrenz - Lot 7, Block 1 of the Plat of Rockwood Acres: An application to expand an existing non-conforming residence located 53 feet from the lake with a 12 feet x 18 feet addition to the side of the residence to be located 53-feet from the lake (Rock Lake). The proposed addition was intended to replace a storm damaged 10-foot by 21-foot porch located lakeside on the residence, 43-feet from the lake. Current Land Use Ordinance requires structures to be setback 100-feet from a lake classified Recreational Development (RD).

The Cass County Planning Commission approved the application based on several findings. The original construction took place in 1959, prior to the adoption of land use regulations. The proposed porch was no closer to the lake than the

original building. The existing deck was being removed and replaced with a patio. Any run-off would be directed by gutters or other means to natural water retention features.

John Thomas – Lot 10, “Birch Bay on Agate” : An application submitted to be allowed to place the lakeside end of a property line fence at 75-feet from Agate lake. Land Use Ordinance requires structures to be located 100-feet from a lake classified Recreational Development (RD).

The Cass County Planning Commission approved the application based on several findings. The original property was platted in 1958 prior to adoption of minimum lot requirements. This lot contains .39 acre and measures from 90.8-feet to 120.5 feet from the lake to S. Agate Shore Drive, and 10-feet from lake setback to right-of-way setback. Based upon the proposed use, boundary fence, the size and proposed location is reasonable.

The proposed fence and location will allow some separation and privacy from the directly adjacent Birch Bay RV Resort. There is nothing to indicate that fence will alter disturb or negatively impact land use or neighboring property. The lake end of the fence should be no closer than 65 feet from the lake.

Kevin Troseth – 3319 Long Lake Dr SW: Lot 8 Block 1 “Pillsbury Forest Addition”: An application to expand the existing non-conforming 28-feet by 32-feet accessory/ garage structure located 70-feet from the lake with upper level living quarters. Existing Land Use Ordinances require structures to be 150-feet from a lake classified Natural Environment (NE) and 20-feet from the right-of-way of a public or platted roadway. Property is .8-acre riparian to Long Lake.

Cass County Planning Commission approved the application with the following findings and conditions:

“Pillsbury Forest Additions” was platted in 1992 consisting of former DNR lease lots. The residence and garage were constructed when subject to DNR jurisdiction, both at less than the required setback. By utilizing the existing garage footprint area, the living guest quarters would have exceeded the maximum allowed by 196 square feet.

At the request of the applicants, the accessory structure expansion shall become the primary residence and the current residence will be used as a guest cottage. Approval did not allow or imply approval that the structure to be expanded could be removed by demolition or reduced to “one wall”.

B-Dirt LLC – “The Ridge” located along Cty 77 Reclassification: Application to reclassify the property from Rural Residential 2.5 (RR2.5) to Commercial 2 (C-2). The C-2 district requires a Conditional Use Permit for any activity or use. If the application was approved, the applicant planned to submit a CUP application for the development of an indoor storage unit park. The property, platted as “The Ridge” in 2007, contains 21.3 non-riparian acres within the Shoreland zoning area (.25 mile) of Gull Lake.

Cass County Planning Commission approved the application with the following findings and conditions: The property is directly adjacent to an existing commercial parcel, is non-riparian and is not visible from Gull Lake. The property is platted with 15 lots and three structures of six units each that could be utilized for commercial use which will likely have less impact than residential development. There is nothing to indicate that a use such as indoor storage unit structures will have a detrimental effect to neighboring property which does not contradict the purpose of the land Use Ordinance.

B-Dirt LLC – “The Ridge” located along Cty 77 Conditional Use: Application to establish an indoor storage center consisting of 15 individual storage structure lots of 78 to 126-feet by 100-feet, and three buildings each containing six 14 to 15-feet by 30-feet units. Property is classified as C-2 in which a Conditional Use Permit is required for any activity or use. Property contains 21.3 acres.

The Cass County Planning Commission voted to approve the application with the following findings and conditions: The storage unit users will occasionally utilize the site and only for a temporary amount of time. No wetland or critical habitat will be disturbed, and no waste water treatment or wells will be required.

All structures will be of the same type of construction style, color and roof coverage. Any signage along Cty 77 will be no higher than 12-feet from ground to top. All lighting will be downward directed. There will be no outdoor storage. No unit shall have water or waste water treatment holding. Prior to issuance of permit for construction B-Dirt must verify to ESD that proposed site does not encroach on delineated wetland.

Beach Club LLC / Quarterdeck Resort: An application to reclassify four combined parcels bordered by County #77, Ski Gull Lane and Gull Lane from non-riparian Shoreland Residential (SR) to Water Oriented Commercial (WOC) for future Quarterdeck Resort projects. This area contains 11.05 acres.

The Cass County Planning Commission voted to approve the application. The purpose of the WOC classification is to accommodate commercial uses in the shoreland zone where access to and use of a surface water feature is an integral part of the business. The property is directly adjacent to WOC containing the Quarterdeck Resort and is intended for future Quarterdeck Resort expansion. There was nothing to indicate the reclassification would have any detrimental impact to neighboring property.

Permits: In 2017 Cass County ESD received 47 Building Permit applications; 3 Variance applications; 13 Shoreland Alteration applications and 1 CUP application for projects within Fairview Township. The building permits include 15 new homes and cabins, 6 building additions, 10 storage buildings and garages, 10 decks, 32 RV sites and 2 fences.

DONATIONS: *Walt Richmond/ Tom Dechmann/ Unanimous: Motion to* authorize the Board of Supervisors to, at their discretion, **make the proper donations and expenditures** in 2018 to support non-profit organizations that benefit the Township residents, **up to a total of \$5,000**. In the past, the Board has donated \$2,000 to Mount Ski Gull, which provides local jobs and recreation, the Pillager County Fair, the Cass County Historical Society and the area Dive Team that works in conjunction with the Cass County Sheriff's Office.

2019 LEVY: The State Auditor requires townships with our population, budget and combined Clerk/Treasurer position to undergo a yearly external audit. This has added \$5-\$6,000 to our expenses. We also must build up the reserve for the Fire Fund since the assessment will not be reduced soon, as anticipated.

Walt Richmond/Ellie Dechmann/ Unanimous: Motion to increase the 2019 Levy by approximately 2% (\$6,050) to **\$310,000**. The new levy will be allocated as follows: **Road & Bridge \$135,000, Fire & Safety \$82,500 and General Fund \$92,500**.

GENERAL INTEREST:

S Agate Shore Dr./ Birch Bay Dr Partial Vacation: Shorty Spohn, owner of the Birch Bay RV Resort, requested that the township electors consider the vacation of the portion of S Agate Shore Dr SW (the old Birch Bay Dr.) that lays in front of lots 6,7,8 and 9 within the boundaries of the Birch Bay RV Resort.

He presented a KLD sketch and a description of the road to be vacated as well as a description of the proposed 66-foot cul-de-sac that would allow a turn area for road equipment and school buses. In exchange for the land acquired from the road vacation he agreed to pay for the paving of a 45-foot surface on the cul-de-sac and the approximately 395-feet of gravel leading up to the cul-de-sac (in front of Lots 10, 11, 12 and 13).

He plans to put a fence around the exterior of the cul-de-sac to close off ingress and egress to the RV Resort and would remove the RV Resort sign at the end of the road, all of which should reduce travel on the road.

Motion: Jim Weizenegger/ Tom Dechmann/ Unanimous: to move forward with an Order of Hearing for the vacation of the proposed portion of S Agate Shore Dr (Old Birch Bay Dr). A date of Tuesday, April 24th, 2018 at 5:00 pm was set for the hearing, which will begin at the site of the proposed vacation on S Agate Shore Dr SW.

All electors in attendance voted in favor of this motion.

LIQUOR LICENSES: *Tom Dechmann/ Sharon Own/ Unanimous: Motion to* approve the following Liquor Licenses: Jake's Gull Lake Grille, Both On- and Off-Sale; Mount Ski Gull, On-Sale: Quarterdeck (Jake's Beach Grill), Both On- and Off-Sale.

OTHER ISSUES:

2019 Fairview Township Annual Meeting: *Walt Richmond/ Ellie Dechmann/ Unanimous: Motion to* approve holding the Annual Meeting on Tuesday, March 12th, at the Fairview Town Hall at 6:30 PM.

2018 Board of Review will be held on Tuesday, April 17th at 1 PM at the town hall.

2018 Annual Road Review will be held on Tuesday, April 17th starting at 7:30AM. Residents are welcome to participate but must provide their own transportation.

Jenny Gunsbury/ Walt Richmond/Unanimous: Motion to adjourn the Annual Meeting at 7:55 PM.

Respectfully submitted,

Marla Yoho, Clerk

James Weizenegger, Moderator