

## BOARD OF SUPERVISORS MONTHLY MEETING

**October 8, 2019**

The October Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen and Clerk-Treasurer Marla Yoho.

Dechmann/ Richmond/ Unanimous: Motion to approve the **Minutes of the September Monthly Meeting** as presented.

**Treasurer's Report:** The following are the September 30th balances in the Township accounts: \$84,504.86 in Checking and \$406,778.00 in Money Market funds. **Revenues for September were \$901.60** (\$626.03 MMI interest; \$103.81 Gas and Electricity reimbursement; \$171.76 CD Interest). **Expenditures totaled \$13,331.80** (\$4,258.74 Road & Bridge; \$26.85 Fire; and \$9,218.17 General Gov't expenses.)

Payments on claims presented tonight will cause the checking account to be overdrawn due to a large payment to Knife River for the road project. Dechmann/ Richmond/ Unanimous: Motion to move \$180,000 out of the Road & Bridge MMI account into the R&B Checking account.

Weizenegger/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

### **Road Report:**

- **Gregory Dr, a portion of Birch Bay Dr and the Quarterdeck Rd** were all patched and paved September 11, 13 and 14. The roads were shouldered on September 20<sup>th</sup>. The bill submitted tonight for payment is \$182,767.50, which is \$31,402.50 higher than the accepted bid. The overage is due to extra patching on Gregory Dr that was approved by Tom Dechmann and the Knife River foreman.
- Tom installed the new signs on Shadow Trails Dr. on September 16<sup>th</sup>.
- Sept. 18<sup>th</sup> Tom received call from resident on **Birch Forest Rd** about water running over the road. He had Mike clean out the culvert, which was plugged by beaver. Need to have beaver trapped.
- Oct. 6<sup>th</sup> received a call from Heath Walker, a new resident at the end of **Birch Bay Rd** (#9878) concerning a washout in the road beyond the hammerhead turn around. Tom asked Mike Rardin to fill the hole (1-1/2' wide x 2' deep), but there is a question about where the township portion of the road actually ends. When the township paved, it was only up to #9686, and Rardins only plow that far. The residents at the end of the road have posted the end as a Private Driveway. Dechmann/ Richmond/ Unanimous: Motion to have Bolton & Mend survey the end of the road to determine exactly where the road easement lays.
- Rardins will be repairing the washout at the beginning of **Pillager Lake Rd**. When Tom was checking on it he noticed that the catch basin leading to a culvert was covered by dirt when the road was graded. Tom asked Rardins to clean it out and try to avoid covering it again.
- There was a question about how much of **Ponderosa Ln** belongs to the township. The road is recorded at 1,320 feet. Rardins only maintains to that point and turns around at the little "Y" just past Greg Johnson's driveway.
- Marla received a call that the culverts at the end of **Orchard Park Ln** were clogged and the water from the lake side was flowing across the road for a distance of at least 150'. She contacted the DNR (the new Crow Wing Park director, Barry), who said he had already done some work this afternoon to dig out the beaver dams clogging their 2 culverts, and that he would be back there tomorrow. He suggested that the township clean out their culvert since it wasn't flowing either. Marla explained the culvert was filled with rocks and that the township has been unsuccessful in finding a diver who is willing to go into the culvert to clean them out.

- Marla completed the annual **Road Sign Inventory** review last week and presented a copy of the summary report to Tom. All signs have been accounted for and any damage was noted, but no signs currently need to be replaced.

-Marla gave Tom a copy of the Minnesota Snow and Ice Control booklet that was handed out at the Salt I Training held last month. Tom will read through it and pass it on to Mike Rardin.

- Marla received a request from Mark Kovalchuk to have the “No Parking” sign at the end of the road replaced with a bigger sign. He says that the weekend renters tend to ignore the small sign currently in place, causing the road to be blocked by parked cars. Tom will review the sign and size to see if it could be replaced. The current sign was ordered by the Pillager Fire Dept.

### **Fire Report:**

-Walt reported the Fire Dept. will attend a practice burn at the end of October but he doesn't have the location.

- The Fire Dept. received enough money from gambling funds to purchase 2 laptops.

- Greg Ringler has put together a 10-year proposal for East Gull Lake council to review.

- Country Financial awarded the Fire Dept. a \$1,500 grant which will be used to purchase 1<sup>st</sup> Responder supplies.

- The firefighters recently attended a “behind the wheel” testing session in St. Cloud and 4 of them failed. The 4 will have to attend more training sessions.

- Rick Peterson, the representative from GBC Fundraising, presented a scenario to the Fire Board where they would print and mail the calendars. The mailing list for the members has been edited down to 2,600 names and addresses. They are still waiting for the list for East Gull Lake. In his scenario he suggested they would need 40 advertising sponsors. Walt spent 3 days making calls and visits to sell ads and has 33 confirmed advertisers already, for about \$9,500 in advertising. The prices for a 2 ¼” x 3 ¼” ad in B&W is \$275 and \$325 in color. Rick will meet with Walt on October 16<sup>th</sup> to review and layout the advertising.

- There were 30 runs in August (8 in Fairview) and 24 runs in September (5 in Fairview), bringing the Year-To-Date total to 207, which is 1 more than 2018.

### **Fairview Trail Update:**

- Jenny Gunsbury updated the Board on recent actions.

- Jenny and Marla met with Bob Musielewicz of Bremer Bank on September 12<sup>th</sup> to review the documentation needed for the Letter of Credit application. He has come back a couple of times asking for additional information, including the financial statements for Cass County since they are the fiscal agent for our GMRPT grant.

- A resident called Jenny yesterday to discuss a possible donation to the BLACF account of up to \$3,000.

- Jenny has been in contact with the Jack Pine Brewery to see if there are any openings for a 2020 Pints-for-a-Purpose fund raiser.

- Adopt-A- Highway: 13 trail supporters, including CCSO Deputy Lt. Brad Rittgers from Walker, got together in a light rain on Sunday, September 29<sup>th</sup> to clean the roadsides. There wasn't as much trash as last spring!

- The man from Bolton & Menk has been conducting the roadside survey for the last couple of weeks.

- \$25,000 will be transferred from the Community Projects checking account to the Trail fund to cover preliminary bills.

### **OLD BUSINESS: None**

### **NEW BUSINESS:**

Both the **Lakeshore Conservation Club** and **Ski Gull** are planning raffles as fundraisers.

A realtor has contacted Rob Mason at East Gull Lake and John Ringle at the Cass County ESD to discuss the

probable placement of **over 300 acres of Maxson property up for sale to a developer**. Approximately 200 acres of the land is in Fairview and the other 100 acres is in East Gull Lake. This land would stretch from Maple Drive, southerly past the Timber Ridge Gull Lake development and into East Gull Lake, up to the Pine Beach Peninsula and Maddens.

**CLERK’S REPORT:**

**Visa Credit Card:** Bremer Bank handled the application for a township credit card, but the card must have a name on it besides Fairview Township. Since Marla’s name will be on it, her credit info, social security number, etc. had to be part of the application. The card arrived with a \$50,000 credit limit. She contacted the company and had the limit reduced to \$2,000. The card will be kept at the town hall except when needed for a purchase. She is still working on coordinating the payment date with the dates of the township board meetings for accounting purposes.

**MATIT Inspection:** This afternoon (Oct. 8), Mike Matter, an insurance inspector reviewed the town hall and fire hall for MATIT.

**Bears:** Marla has received 3 calls recently asking what can be done about the bears that have been roaming the area. The DNR will issue a one-time permit to shoot a bear if it is harassing a neighborhood but they can’t relocate them since we are already living within the Forest area. She wrote a letter to residents on Birch Forest Rd who have weekend renters who leave several trash cans along the road. The cans have been scavenged by bears and the trash is strewn all over.

**Wage Theft Law:** Marla submitted a new Employee Wage Form with her new salary for Board signature.

**Out of Office:** Marla will be out-of-town, but reachable Oct. 21 thru Nov. 1<sup>st</sup> and Nov. 19<sup>th</sup> to Dec. 9<sup>th</sup>. The office phone will role to her cell phone and all files will be accessible via Dropbox.

**Upcoming Important Dates:**

November 12<sup>th</sup>: Board Meeting

December 10<sup>th</sup>: Board Meeting

January 7<sup>th</sup>: Board Meeting

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann).

11019	Crow Wing Power	Electricity	130.00
21019	Xcel Energy	Natural Gas	26.85
31019	CTC	Phone, Internet	95.87
41019	Bremer Bank	Service Charge	7.50
51019	PERA	Retirement Fund	492.68
61019	Visa Bremer Bank	Supplies, Computer Software	50.62
4600	Bolton & Menk	Trail - Survey & Design	2,091.00
4601	Northern Tree & Landscape	Tree removal and brushing	4,400.00
4602	Rardin Excavating	Grading, patching, drainage	2,601.73
4603	Tom Dechmann	Administration to 10/8	1,172.90
4604	Sharon Owen	Administration to 10/8	107.31
4605	Marla Yoho	Administration to 10/8	1,639.80
4606	Walt Richmond	Administration to 10/8	378.88
4607	Jim Weizenegger	Administration to 10/8	126.29

4608

Knife River Corp

Gregory, Birch Bay, Qtrdk Paved

182,767.50

Total: \$196,088.93

Weizenegger/ Richmond/ Unanimous: Motion to approve all claims for payment.

Richmond/ Dechmann/ Unanimous: Motion to adjourn the meeting at 7:55 pm.

Respectfully submitted,

Marla Yoho,  
Clerk

Jim Weizenegger  
Chair