

## BOARD OF SUPERVISORS MONTHLY MEETING

**May 15, 2019**

The May Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Wednesday, May 15, 2019 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen and Clerk-Treasurer Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the April Monthly Meeting** as presented.

**Treasurer's Report:** The following are the April 30th balances in the Township accounts: \$36,578.88 in Checking and \$403,301.66 in Money Market funds. **Revenues for April were \$1,155.52** (\$704.82 interest; \$301.95 Gas and Electricity reimbursement; \$148.75 Snow Plowing Reimbursement); **Expenditures totaled \$28,441.40** (\$22,185.00 Road & Bridge; \$387.03 Fire; and \$5,869.37 General Gov't expenses.)

Weizenegger/ Dechmann/ Unanimous: Motion to approve the Treasurer's Report as presented.

### **Road Report:**

- April 10<sup>th</sup> Checked the culverts on Orchard Park Ln and Pillager Lake Rd. Both were running clear.
- April 23<sup>rd</sup> Tom received a call about 1-ft. deep ruts in shouldering on S Agate Shore Dr. caused by snowplow after last snowfall. Tom contacted Mike Rardin to have it repaired. There is a \$185 charge on this month's invoice for those repairs. Dechmann/ Richmond/ Unanimous: Motion to delete that charge from this month's payment.
- April 29<sup>th</sup> Tom met with Ted Sullivan on Pillager Lake Rd to discuss trees that need to be cleared. Tom told him to keep the charges to a minimum. Ted will do it when he has free time.
- May 13<sup>th</sup> Tom took down the weight limit signs.
- May 13<sup>th</sup> Roseanne Brown emailed pictures of Pillager Lake Rd, showing puddles of water in the roadway, and asked what we could do to make them better. Tom went there on May 15<sup>th</sup> and the road was all dry. (Pictures in the file) Marla sent Roseanne copies of the pictures and advised her the surface is quite acceptable on the Minimum Maintenance portion of the road. It was also suggested that she could contact Rardins to smooth her portion of the road past the Fairview town line since they are familiar with the work that has been done on the township road.
- Tom and Marla will make plans to do GPS locates on the township culverts for the Cass County map.
- After the Road Review on April 16<sup>th</sup>, Tom contacted Bryan Drown of Bolton & Menk to have him work up specs for road work on Gregory, Quarterdeck and Birch Bay roads, but he hasn't received any information yet.
- Marla should send a letter to the Heatons at 2495 Birch Forest Rd to advise that piles of dirt must be removed from the r-o-w.
- Tom attended the Anderson Bros. Road Forum at the Nisswa Legion where they gave a demonstration on a new way to do crack sealing.
- Tom had a conversation with Jerry Beckman at Anderson Bros. concerning the township crack sealing, which they do on a time and materials basis. Jerry warned him the price will be much higher this year since the winter took a big toll on the roads and there are a lot more cracks, especially on Orchard Park Ln (22,000 linear feet) and Pinewood Dr (21,000 linear feet).

### **Fire Report:**

- Walt reported there was a great deal of discussion about East Gull Lake at their last meeting. Greg met with Rob Mason (City Administrator) and Mayor Dave Kavanaugh. They have a couple of people who are interested in becoming firefighters, but they both live outside of the boundary of where they provide coverage. Greg did a cost analysis and it would cost about \$8,000 per person to equip and train a firefighter. East Gull Lake doesn't want to put that much money into recruiting firefighters.
- The proposed assessment for East Gull Lake with increases seems to be okay, but if they take on the First Responder responsibility, they will need more people who are available close by.
- The Fire Department has 4 new applicants who are scheduled to take agility tests in July.
- The Fire department has ordered uniforms and badges.
- Yvette Dullinger will talk to Reno Wells about the logistics and timing of putting together a calendar like the one the Hackensack Fire Dept. creates.
- The county is looking at an upgrade to the Advanced 9-1-1 program.
- There were 25 runs in April, with 1 in Fairview, Y-T-D count is 96 opposed to 97 in 2018.

### **Pillager Lake Park Board:**

- Walt Richmond reported the new Park Host is set up and in place at the park.
- The docks are in the water and ready for use.
- The swimming buoys are in place.
- Bob Anderson has been hired to put in the docks, turn on the water, etc.
- Walt reported that the DNR will take care of removing the weeds from the swimming area.

### **Fairview Trail Update:**

- Marla reported the "Joint Application Form for Activities Affecting Water Resources in Minnesota" was approved by the TEP Board last month and the approval documents have been forwarded to the DNR grant coordinator.
- Marla approached Dan Golner, the DNR grant coordinator about the possibility of having the archaeological survey done in conjunction with the designing of the trail since they are both to be done by Bolton & Menk. This would potentially save us some money since the study would be done specifically where the trail will be located. That concept was absolutely not acceptable. So, an agreement was signed with Austin Jenkins of Bolton & Menk for the completion of an Archaeological Survey at a base cost (Phase 1 Level) of \$9,350. Depending on what they may discover there could be additional costs. If they must identify archaeological materials the costs would range from \$660 to \$1,760 per site. There are additional levels of identification which would be more costly. Fieldwork is tentatively scheduled for the second half of May and may take about 2 weeks.
- The Endangered Species division of the DNR has concerns about the Blanding Turtle and birds that hibernate in the vicinity of the proposed trail site. Marla must contact Christine Herwig at the DNR to discuss the old rookery site.
- The "Pints for a Purpose" event at the Jack Pine Brewery was a big success. There was a very large crowd and people had to park all the way down the road. Attendees included Steve Barrows, a Crow Wing County Commissioner; Bryan Pike, a Dist 2 Commissioner on the GRMPT; and several people from Brainerd and Baxter Parks and Recs departments. They were all impressed at how our little township was able to raise so much money, and they all spoke of how the completion of the Fairview

Trail is an integral part of the entire trail system that is envisioned through Ft Ripley, the Cuyuna range, Brainerd and Baxter, tying in with the Paul Bunyan Trail.

The proceeds included:

\$281 from \$1 per pint

\$448 from the good will offerings for the 30-dozen Jakes Wings from Jakes and multiple pizzas from Papa Murphy's

\$1,032 in Cash and checks made out to the Trail Fund

\$1,970 in new donations to the Community Giving account

This totals \$4,179, not including the donation of throws embroidered with the trail logo used as an incentive for donations of \$250 or more.

#### **OLD BUSINESS:**

**Board of Appeals and Equalization:** The LBAE meeting this year ran longer than usual, with 6 property owners in attendance and 8 letters to review. The Board approved revisions to 8 of the parcels, with an overall total change in valuation of -\$285,000, or 0.08%. Summary is attached.

One property owner, **Larry Anderson (PID: 14-117-1002)**, wrote a letter requesting a reduction in valuation due to a culvert that was "recently installed" by the township, which was causing drainage issues on his land. The township sent him a letter advising the culvert was installed in 1997 at the direction of the DNR since the state-owned land on the opposite side of the road drained directly toward the Anderson parcel. The letter advised Anderson to remove the ice ridge on his parcel since it is disrupting the natural flow of water.

#### **NEW BUSINESS:**

**Township Road Mileage:** Marla has been working with Jessica Watts of the Cass County MIS department to confirm the status of all township roads and specific mileage, based on their digital measuring ability. As part of this process, Jess has searched county documents to find all recording records. That process led to discovering that not all documents were recorded with the County Recorder, such as the Dechmann-Terwilliger cartway. That document is now being recorded.

The revised road measurements being filed with Lori Koch at Cass County are:

21.14 miles of Paved roads, 1.03 miles of Unimproved Minimum Maintenance roads, and .72 miles of Gravel roads, for a total of 22.89 miles of township roads.

**Employee Recognition Awards:** Marla contacted both Susan Scheissl at the Justin Clasen office and Steve Fenske, a MAT attorney, to confirm whether the township could present officers with at least 10-years of service with a jacket and polo shirt to be worn when attending township functions. The decision was, if you receive tangible personal property as an award for length of service, you can exclude it from income, however it can't be more than \$1,600 per person. Weizeneqger/ Richmond/ Unanimous: Resolution to present all Board members who have served for at least 10 years with a jacket and polo shirt embroidered with the township logo in conjunction with the Community Outreach Day (Walt- 25 yrs., Marla- 25 yrs., Sharon- 24 yrs., Jim- 23 yrs., Tom- 12 yrs.). Total cost of jackets, shirts, creation of logo, etc. is \$520.

**Donations:** At the Annual Meeting, residents gave the Board permission to expend up to \$5,000 as donations to local organizations who provide services beneficial to the township. There was discussion about all the requests that have come through so far, and the Board agreed to dispense \$2,500 at this time, holding \$2,000 for Ski Gull and \$500 for a request that may be important (such as when the Senior Citizen Center needed a new roof). Dechmann/Weizeneqger/Unanimous: Resolution to donate to the following agencies: Cass County Ag Society (Pillager Fair) \$500, Faith In Action (Human Services) \$500, Cass County Economic Development \$500, Cass County Historical Society \$250, Support Within Reach (Human Services) \$250, and the Lakes Area Dive Team (through the Cass County Sheriff) \$500.

#### **CLERK'S REPORT:**

**GMRPT Workshop:** At a workshop held in McIntosh, MN, Rob Mason spoke on the history of the Gull Lake Trail, Marla spoke on how the trail committee has raised grants and donations to finance the Fairview portion, and Teri Hastings and Matt Hill spoke about the future trail plans. The presentation was filmed to be used as a tutorial for future GMRPT grant applicants.

**Adopt-A-Highway** was held on Saturday, May 4<sup>th</sup>. 13 residents attended and a huge pile of litter, car parts, tires and trash was collected.

**Emergency Mgmt Quarterly Mtg:** Marla attended the meeting on May 3<sup>rd</sup>. Interesting points:  
-The Sheriff's office is applying for a grant that will possibly cover some of the cost for replacing the Motorola radios for the fire dept. They have been negotiating for a lower (mass purchase) price: \$3,200 for #4000 mobile and \$2,600 for #6000 portable APEX models. These are designed to work with the Next Generation 9-1-1, good to 2026, with a 2031 "end of service".  
-The Next Generation 9-1-1 is designed to work with cell phones, allowing instantaneous identification of location, even "pictures".

**Community Outreach Day:** Marla presented a sample of the postcard being sent to all residents, as well as Sylvan, Lake Shore and East Gull Lake offices. On June 8<sup>th</sup>, from 11 a.m. to 2 p.m., Sheriff Burch and a couple of his deputies will be here with their usual displays; Sharon Anderson will be here with information on the new Presidential Primary election that will be held on March 3<sup>rd</sup>; Trail Committee members will discuss the status of the trail; and Greg Ringler or someone from the Fire Department will talk to anyone interested in becoming a firefighter. The total cost of food, postcards, postage, etc. will range between \$750 and \$1,000.

#### **Future Dates:**

May 23<sup>rd</sup>: Nisswa Trail Community Mtg 5-8 p.m.

June 11<sup>th</sup>: Township Board Meeting

June 18<sup>th</sup>: Community Outreach Day

July 9<sup>th</sup>: Township Board Meeting

July 16<sup>th</sup>: Cass County Commissioners will meet at the East Gull Lake City Hall 5:30 p.m.

July 30<sup>th</sup>: 3<sup>rd</sup> Quarter Emergency Management Meeting Backus 1-3 p.m.

August 13<sup>th</sup>: Township Board Meeting

August 21<sup>st</sup>: Noxious Weed Training, Walker, Afternoon TBD

MAT Dist 11 Annual Mtg, Walker, 5:30 p.m.

August 29<sup>th</sup>: Salt I Training/ Winter Road Maintenance, Walker 9 a.m.-2:30 p.m.

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann).

10519	CTC	Internet & Phone	96.01
20519	Xcel Energy	Natural Gas - Fire Hall	136.50
30519	Crow Wing Power	Electricity	179.00
40519	PERA	Retirement Fund	607.21
50519	Bremer Bank	Service Charge	7.50
4521	First Impression Print & Design	Pints For A Purpose Handouts	206.50
4522	First Impression Print & Design	Printing Newsletters	596.15
*4524	Elite Detailing	Mowing & Clean-Up 6/12/18-5/2/19	750.00
4525	Forum Communications	Road Review Notices	188.60
*4527	Marla Yoho	Community Outreach Expenses	654.21
4528	Tom Dechmann	Administration to 5/15	533.23
4529	Sharon Owen	Administration to 5/15	124.48
4530	Marla Yoho	Administration to 5/15	2,390.92
4531	Walt Richmond	Administration to 5/15	472.43
4532	Jim Weizenegger	Administration to 5/15	346.13
4533	Rardin Excavating	Plowing & Road Maint 4/2-5/7	5,875.00
4534	Cass Cty Economic Development	Membership	500.00
4535	Cass County Ag Society	Donation- Pillager Fair	500.00
4536	Cass County Historical Society	Membership	250.00
4537	Faith in Action of Cass County	Donation- Human Services	500.00
4538	Marla Yoho	Length of Service Awards	520.50
4539	Support Within Reach	Donation-Human Services	250.00
Total: \$15,684.37			

*Richmond/ Dechmann / Unanimous*: Motion to adjourn at 8:00 PM

Respectfully submitted,  
Marla Yoho, Clerk

Jim Weizenegger, Chairman