

## BOARD OF SUPERVISORS MONTHLY MEETING

**June 2, 2020**

The Fairview Township Board of Supervisors held its regular monthly meeting on Tuesday, June 2nd, 2020 beginning at 6:30 pm. The meeting was held in the town hall, with the proper social distancing taken into consideration. The meeting was also available by "Zoom" for anyone who was concerned about meeting COVID-19 restrictions. Board members in attendance were Supervisors Jim Weizenegger, Walt Richmond, Tom Dechmann and Clerk-Treasurer Marla Yoho. Deputy Treasurer, Jenny Gunsbury, attended via Zoom.

Dechmann/ Richmond/ Unanimous: Motion to approve the **Minutes of the May Monthly Meeting** as presented.

**Treasurer's Report:** The following are the May 31st balances in the Township accounts: \$112,636.43 in Checking and \$228,612.45 in Money Market funds. **Revenues for May were \$777.43** (\$66.75 MMI Interest, \$159.00 Gas and Electricity reimbursement; \$113.53 Crow Wing Power Dividend, \$405.05 Young-Road vacation fees); **Expenditures totaled \$62,846.68** (\$2,862.00 Road & Bridge; \$251.16 Fire; \$7,624.52 General Gov't expenses; \$52,109.00 Trail).

Richmond/ Weizenegger/ Unanimous: Motion to approve the Treasurer's Report as presented.

### **Road Report:**

- Tom contacted Adam Surma at Knife River and Scott Hendrickson at Anderson Brothers to request a quote for work on **Ponderosa Lane**. This project would include removing several large rocks from the road bed, applying a 4" layer of compacted Class-5, and shaping the road on an area approximately 20 ft wide by 1,320 ft long. **Knife River quoted \$21,800** and **Anderson Brothers quoted \$14,755**. Weizenegger/Richmond/ Unanimous: Motion to accept the quote from Anderson Brothers at \$14,755.
- Jerry Beckman of Anderson Brothers reviewed the roads in preparation for **crack sealing**. He suggested **Gregory Drive** had so few small cracks it wasn't worth doing the long length this year. Also, he advised that the **Shadow Trails** surface is getting pretty bad.

### **Fire Report:**

- Walt reported the first half assessment payment of \$23,000 was received from East Gull Lake. That money will go into a fund to be used for replacing radios, SCBA and turn-out gear.
- The fire department is resuming local training as much as they can, but CLC won't resume their training sessions until fall.
- Helmets have a "term-of-life" and must be replaced on a specific schedule. Greg has placed an order for 25 helmets using the 50/50 grant from the DNR.
- The new recruit passed the agility test.
- The fire dept is exploring options for the boat currently stored at Maddens during the summer. It has only been used twice in 13 years.
- Donations are still trickling in from the calendars and have reached almost \$17,000.
- The department had **24 runs in May**, for a total of 109, (117 in 2019). 3 were in Fairview.

### **Trail Committee:**

- Marla reported things have been dragging in the process of getting the trail easement issue cleared up. The DNR Lands fellow (Matt Boyer) who is handling the contract could input it soon, but it may take 6 to 8 weeks for the DNR attorneys to approve it. Also, another DNR person, Jaime Thibadeaux, is reviewing the environmental side of this whole project and may require us to do an EAW, which could delay things even longer. Marla has been making contact with Matt Boyer (DNR), Jaime (DNR) Tim Quinn (DNR), Dave Shotzko (DNR), Darrick Anderson (Cass Cty engineer), Kelly Condiff (Cass Cty environmental) and Bryan Drown on a continuing basis, but things don't seem to move well.
- The new owner of Jake's was advised that the "Jakes" sign is in the county right-of-way. The landscaping

and rocks around the base extend 3½ feet into the ROW. If this were a county project, they would require the sign to be moved, but since this is a township project in a county ROW, they won't get involved. At this point, we can't afford to pay to move the sign and the irrigation system, and the new owner has refused. She would give us passage through the parking lot but wouldn't want to give us a 20-yr easement. Bryan Drown will redraw the trail in that area (driveway to driveway) to skirt the sign.

- Bryan expects to submit the revised plans to Cass County for approval by this Friday (5<sup>th</sup>). Now we need to wait for easement approval before we can go farther.

#### **Old Business:**

- **PNP Election Reimbursement:** The reimbursement (\$1,097.10) is still being processed.

- **Cartway at the end of Birch Bay Drive:** Marla sent **Heath Walker** a letter explaining the history of how Birch Bay Dr was accepted into the township for maintenance. The letter explains the road that was accepted was constructed to meet County Spec. The portion of pavement leading up to the Heath home is only a cartway and it does not meet the township requirements for a road.

- Tom will replace the sign post by the Rihms home, but it will be placed outside of the R-O-W.

- The **vacation of a portion of White Pine Dr** has been processed and recorded at Cass County. **Tom Young** has reimbursed the townships \$405.05 to cover all the expenses incurred by the township.

#### **New Business:**

- **Liquor Licenses Resolutions:** The Board passed the following resolutions for 2020-2021 liquor licenses: Sunshine's Summer House (old Jake's) On and Off Sale, Dock 77 On and Off Sale and Ski Gull On Sale.

Richmond/ Dechmann/ Unanimous: Motion to approve the issuance of liquor licenses as approved at the Annual Meeting.

- **COVID-19 Preparedness Plan:** The State of Minnesota requires businesses to create a COVID-19 Preparedness Plan before reopening. The Preparedness Plan must be posted, follow a template, and cover items unique to the business. The plan being submitted tonight covers the opening of the town hall as well as the election. Weizenegger/ Dechmann/ Unanimous: Motion to accept the COVID-19 Preparedness Plan as submitted.

- **Fall Election Preparations:** Marla sent a message to Greg Ringler, asking for permission to use the fire hall for the elections, and outlining the process that will be followed for keeping the bay sanitized. Greg gave permission. Plastic sheeting will be taped over the work bench and any machinery. The floors will be pressure cleaned and the bathroom will be disinfected. No one will be allowed to touch the fire trucks or equipment. In polling the previous election judges, while at least one won't serve, it seems we will have sufficient judges to cover the elections. In addition, since Sylvan has voted to be a mail ballot for 2020, we may be able to use a couple of their judges.

- **Township "Posting" location:** The township currently posts on a small bulletin board in the front window and in the township owned locked display box in the entryway of "Jake's"/Sunshine's. Access to that display box is very limited due to the building being open/closed. There was discussion about possibly moving that display box to a protected area at the town hall. The existing display box has glass doors and is only for interior usage. There should be discussion on placing a more weather hardy display box at the town hall or in a more central location.

- **Orchard Park Ln speed sign:** A resident has asked if a speed limit sign could be placed on the road. The standard speed limit for a gravel road is 35 mph. Tom will check what signs he has in inventory.

#### **Clerk's Report:**

June 8<sup>th</sup>

Shred Day at Mid-Minnesota Fed, Brainerd noon-1pm

June 11<sup>th</sup> Marla hosting an Administrators/ Clerks meeting for 18 to 20 local county and city administrators via teleconference. Subjects will include fall elections and Lake Country Cares (COVID-19).

June 25<sup>th</sup> Hazardous Waste Collection, Lake Shore City Hall 2pm-4pm

June 26<sup>th</sup> MAT Webinar re: township Elections 11:15-12:30

July 14<sup>th</sup> July Monthly Board Meeting

July 28-Aug 11 Township Supervisor Candidate Filing (Seat 2)

August 4<sup>th</sup> August Monthly Board Meeting

August 11<sup>th</sup> Primary Election, Polls open 7am- 8pm

August 18<sup>th</sup> Cass County Commissioners at Pillager City Hall 6pm

Claims Submitted:

10620	Crow Wing Power	Electricity	147.00
20620	Xcel	Natural Gas	71.66
30620	Bremer Bank Visa	Postage, Software, Supplies	344.32
40620	Bremer Bank	Service Charge	7.50
50620	CTC	Internet, Telephone	100.55
60620	PERA	Retirement	360.42
70620	US Treasury	2nd Quarter Federal Withholding	1,460.21
80620	Minnesota Revenue	2nd Quarter State Withholding	159.74
4704	Croix PM	Mow Town Hall & Signs	105.00
4705	Cass County Recorder	White Pine Vacation	46.00
4706	Bolton & Menk	Trail Design	8,697.60
4707	Tom Dechmann	Administration to 6/2	168.39
4708	Jenny Gunsbury	Administration to 6/2	129.29
4709	Marla Yoho	Administration to 6/2	1,686.44
4710	Walt Richmond	Administration to 6/2	261.94
4711	Jim Weizenegger	Administration to 6/2	130.97
4712	Pillager Area Fire Protection	1st Half Fire Assessment	44,358.93
4713	Tom Dechmann	2nd Qtr Expenses	173.66
4714	Walt Richmond	2nd Qtr Expenses	23.00
4715	Jim Weizenegger	2nd Qtr Expenses	108.69
4716	Marla Yoho	2nd Qtr Expenses	557.30

Total \$59,098.61

Dechmann/ Richmond/ Unanimous: Motion to approve all claims for payment as submitted.

Weizenegger /Dechmann / Unanimous: Motion to adjourn at 7:30 PM

Respectfully submitted,  
Marla Yoho, Clerk

Jim Weizenegger, Chairman