

BOARD OF SUPERVISORS MONTHLY MEETING & CONTINUATION OF SPECIAL ROAD VACATION HEARING

June 12, 2018

The June Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, June 12th, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen, and Clerk-Treasurer Marla Yoho. This meeting will also include discussion on the proposed vacation of S. Agate Shore Drive (Birch Drive).

Dechmann/Richmond/Unanimous: Motion to approve the **Minutes of the May Monthly Meeting** with one correction in Fire Report.

Treasurer's Report: The following are the May month-end balances in the Township accounts: \$111,364.62 in Checking and \$322,860.66 in Money Market funds. **Revenues for May were \$306.85** (\$67.99 interest; \$238.86 Gas and Electricity reimbursement); **Expenditures totaled \$13,214.01** (\$3,882.50 Road & Bridge; \$298.98 Fire; and \$9,032.53 General Gov't expenses). Weizenegger/Richmond/Unanimous: Motion to approve the Treasurer's Report as presented.

Marla reported on conversations with the BlackRidge Bank concerning the interest rate on township CDs. They quoted .70% at the time of renewal, but the audit reports showed the current rate at .045%. BlackRidge Bank agreed to accept a copy of the notes Marla made at the time of renewal, increased the rate to .07%, and have made an adjustment to increase the interest credited to the CDs.

Road Report:

- On May 10th Tom took down the weight limit signs (5 days early accidentally).
- On May 19th Tom bought a new measuring wheel for \$53.93.
- On May 30th he met with Bryan Drown of Bolton & Menk on **S. Agate Shore Drive and Trail** to review the proposed road paving project.
- On June 4th Tom met with Jerry Beckman of Anderson Bros. to review the crack sealing project and to discuss the possibility of using Poly-Patch on Cottage Wood and Rardin Rd. There are 33 cracks on **Cottage Wood** and **4 cracks on Rardin Rd** that are wide enough to warrant the better product. The cost estimate is \$6,410.68.
Richmond/Weizenegger/Unanimous: Motion to approve the bid for Poly-Patch.
- On June 8th Tom was advised the Roth family has been issued a permit to replace their septic system. The drainfield will have to be placed on their property on the opposite side of the road, which will require having the piping bored under **Ossego road**. The Roth's have also received a permit to place a caboose on their non-riparian lot. It will have a holding tank but will have a water line from the primary home. The contractor (Tony Goble) has agreed to mark the lines with metal pipes for future road work needs. He also indicated the pipes will be bored at a 4-foot depth.
- Anderson Bros has started the crack-sealing project. It will be done on a time & materials basis.

- S. Agate Shore Dr & S Agate Shore Trl Paving Project: There were two quotes received for the repaving project as follows: Anderson Brothers Construction- \$85,949.50 and Tri-City Paving, Inc - \$92,516.00.

Bryan Drown suggested the road be milled and repaved but there was a concern that the gravel layer was insufficient.

Lee Wangstad said the road had 6" of gravel before it was paved in 1993.

There was a big discrepancy in the side quotes for the cul-de-sac and 395/400-feet of road opposed to the quotes Shorty Spohn originally received since his came from the Driveway division opposed to the Highway division. The Anderson Bros. quote was \$30,229.60 and the Tri-City Paving was \$26,554.00. (Spohn quote Anderson Bros \$13,200 and Tri-City Paving \$18,000.)

Richmond/Weizenegger/Unanimous: Motion to accept the quote from Anderson Bros. of \$85,949.50. (Voting Yes: Weizenegger, Richmond, Dechmann; No: None)

Fire Report:

- Walt reported a contract has been signed for 7 new radios from Granite City Electronics at \$18,283. That price will include the programming needed to make them compatible with state and county systems.
- Tom Youngblom found a demo model, **3,000-gallon pumper truck** that exactly matches their requirements. They contacted Pine River and Mid-Minnesota banks but decided to get financing with Pine River State Bank which will do a 10-yr. lease payment program where they will own the vehicle outright at the end of the 10-yr. period. The price is \$303,260. The truck is already built and will be available the first week of August. It will be housed at Station #2.

The old truck only has a trade-in value of \$2,000. There is no market for a 20-yr.old truck.

The Fire Assn. has \$67,000 on-hand to pay off one of the outstanding loans, so the new payments shouldn't increase the assessments.

- The Association received a check for \$3,000 from the Relief Assn. to purchase 6 more medical bags.
- There are 2 new recruits, including Scott Eastman who has returned from Alaska and will be working out of this station.
- There were 29 runs last month, with 10 in Fairview, bringing the total runs for the year to 126 (compared to 132 last year).

Trail Committee: Marla and Jenny updated the Board on the progress made on the trail last month.

- Richmond/ Dechmann/ Unanimous: Motion to approve the resolution supporting the application for the **GMRPT grant** application in July. By the time this grant application is submitted we will know if we have been awarded either of the DNR grants. The GMRPT application will cover the entire amount needed to complete the trail.

- Weizenegger/ Dechmann/ Unanimous: Resolved to dedicate the current balance of \$47,800 in the Community Projects Fund towards the engineering and construction of the Phase 3-Fairview Trail. (Ayes: Weizenegger, Richmond, Dechmann; Nay: None)

- **"Pints for a Purpose":** On December 5th there will be a fund raiser at the Jack Pine Brewery. The trail fund will receive \$1 from every pint of beer sold. A flyer will be mailed to all residents on the east side of the township in mid-November advising of the event. That flyer will also include information on the benefits of donating trail funds to the CommunityGiving account.

- The Trail Advisory Committee will meet again on June 21st and then will paint the "rock" with the trail logo.

Planning Commission:

McCormick Variance – This application on **Birch Forest Rd.** had been tabled from May while they waited for recommendations from the TEP panel. There is still some question about the amounts of fill.

Birch Bay RV Resort CUP – The RV Resort CUP application was approved with 18 conditions.

Hengel Gravel Pit CUP – On June 4th the Planning Commission attended a field inspection at the site of the proposed gravel pit in May Township. Hengels originally planned to use the Mayfair Minimum Maintenance road and the paved portion of 45th Ave (Mayfair), but it was only paved to carry a 5-ton load. Hengels intend to widen and rework the Minimum Maintenance road at their expense, to support the additional load. However, they are trying to get easements from property owners that would allow them to go directly south from the pit to 85th Street, then over to Casino Rd.

Park Board:

Walt reported the DNR brought out the new dock. It was supposed to be 10-ft longer than the old dock, but it is 10-ft shorter (74-ft.). The DNR excavated out a different place along the shore and put the old dock there, so now there are 2 docks. They need to replace a couple of boards on the old dock.

They haven't heard from the camp host from last year. There will be another meeting in July.

Old Business:

2017 Audit: Justin Clasen has submitted a draft of the 2017 audit. Marla reported that aside from the usual Material Weakness for the lack of segregation of accounting duties, there is a "Significant Deficiency" concerning the lack of deducting Social Security after the Clerk and Treasurer positions became appointed. Marla wasn't sure if the letter actually goes to the State Auditor, but the Board thought the letter should mention the problem has been corrected.

Marla received a list of journal entries but has no idea how they can be entered into the CTAS system. She will meet with Mark Abradado, the CTAS trainer from the State Auditor's office, at the Short Course in Breezy Point.

Gopher Bounty: The Board reviewed the summary of gopher bounties paid in Cass County. There are 2 townships paying more than Fairview, but many paying the same or less, so the Board felt the current bounty is sufficient.

Dechmann/ Richmond/ Unanimous: Motion to leave the gopher bounty at \$2.30.

Fire Hall Water Flow: Marla contacted a couple of plumbers concerning the slow water flow at the "kitchen" sink, but they weren't really interested since it sounded as though they would have to tear out the walls in the bathroom and office to see if there is something restricting the flow through the pipe from the pump room. Marla put some mineral remover in the toilet tank which has improved the flushing. She also has a new toilet flush mechanism ready to install if things slow down again.

Vacation of S Agate Shore Drive (Birch Drive):

This special meeting to hear the vacation of S Agate Shore Dr. (Birch Dr.) has been continued from April 14 and May 8.

As mentioned in the Road Report above there was a big discrepancy in the side quotes for the cul-de-sac and 395/400-feet of road opposed to the quotes Shorty Spohn originally received. His came from the Driveway division opposed to the Highway division. The Anderson Bros. quote was \$30,229.60 and the Tri-City Paving was \$26,554.00. The Spohn quotes were Anderson Bros \$13,200 and Tri-City Paving \$18,000.

Walt asked Spohn if he had a dollar figure he was comfortable with, but Spohn didn't have an answer.

Spohn was in attendance but had no specific ideas on how he wanted the process to proceed. Tom said he would contact Al Knowlen at Anderson Bros. to see if he could get any more information on the difference in the bids. There was discussion on possibly leaving the 395/400-ft of road and the cul-de-sac gravel, but that would still require having a road grader travel all the way up there.

The construction of the cul-de-sac is still the responsibility of Spohn/ Birch Bay RV Resort, but the Board agreed they would have Tom direct Anderson Bros. to pave the 400-ft of roadbed when they repave the rest of the road.

Marla suggested that Spohn consider changing the mailing address for the RV Resort. As it is now, his guests plug the mailing address into their GPS and that brings them down S Agate Shore Drive. If the road is vacated and closed off as discussed, then the address should be changed to Sandy Point Rd (or whatever the post office would prefer).

New Business:

Culvert Replacement Money: Reno Wells recently sent out a notice that money may be available through the county for culvert replacement. Tom suggested that we send them information on the Orchard Park Ln/ Rock Lake culvert.

Clerk's Report:

Population: The state demographer just released the **April 1, 2017 estimates: Population – 857; Households – 337**

Meeting Schedule:

June 13: Marla will participate on a **grant award panel at the NJPA** in Staples 9-3:30 PM

June 14: Marla will attend **Clerk's Election Training** in Backus 6-8 PM

June 19: **Cass County Commissioners** will be meeting at the Sylvan Town Hall 6 PM (Marla will attend)

June 21: CCAT hosting **4th Module of the Emergency Management Training** with Joe Kelly, WACC 9- 12 PM (Marla will attend)

June 27: **Summer Short Course** at Breezy Point 1-5:30 PM (Marla will attend)

June 28: **Community Outreach Day** at the town hall. Tom will be cooking, Sharon and Ellie Dechmann will serve, Sheriff Burch and his staff will be here to meet with the public, Sharon Anderson will have a tabletop display on the fall elections and equipment, and the Trail Advisory Committee will have a display and will discuss trail updates.

July 10: **Election Judge Training** in Backus 1-3:00 PM (2 new election judges will attend)

July 11: **Election Judge Training** in Backus 9-11 AM (6 election judges will attend)

July 11: **Head Judge Training** in Backus 11- 1 PM (3 election judges will attend)

July 20: **Habitat for Humanity 500-mile Bike Ride Rest Stop** 7-10 AM (Marla will have the office and fire hall open)

July 30: **MAT Dist. 11 Annual Meeting** at the Walker Area Community Center 6- ? PM

Filing for Township Office is open from July 31st to 5 PM on August 14th. Seat 1 (incumbent Walt Richmond) and Seat 3 (incumbent Tom Dechmann) are up for election this year.

August 8: **Election Poll Pad Training** in Backus 4- 5:30 PM (Marla, Angie Rardin and Jenny Gunsbury will attend)

August 14: **Primary Election, Polls Open** 7 AM – 8 PM.

Septic System: The Board directed Marla to schedule Fyle's to pump the septic system.

Future Election Concerns: In 2020 there will be a Presidential Primary. It is currently being scheduled for the 2nd Tuesday in March, which will potentially conflict with the Annual Meeting (a date mandated by the legislature). It sounds as though this will be like any other election, with polls open from 7AM to 8 PM. One difference will be that each voter will have to declare their party preference and will be issued a ballot based on that specific party. The only office on the ballot will be the President.

There are several potential problems with this election. Residents may be conflicted about having to declare a party and many area residents (snow birds) will be out of the area, which will probably lead to low voter turnout. Aside from that, many precincts will have trouble getting election judges in March. Many election administrators are urging the legislature to make this a mail-ballot election, but nothing is being discussed.

Richmond/ Dechmann/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$47,689.30

10618	CTC	Internet & Phone	97.47
20618	Xcel Energy	Natural Gas - Fire Hall	73.27
30618	Crow Wing Power	Electricity	145.00
40618	PERA	Retirement Fund	424.72
50618	Bremer Bank	Monthly Service Charge	7.50
60618	US Treasury	2nd Quarter Withholding	1,356.27
70618	Minnesota Revenue	2nd Quarter Withholding	231.04
4358	Sylvan Township	Pillager Park Dues	2,000.00
4359	MAT	Summer Shot Course	50.00
4360	Pillager Area Fire Protection Assn	1st Half Fire Assessment	36,975.17
4361	Elite Detailing	Spring Cleanup & Mowing to 5/30	195.00
4362	Tom Dechmann	Administration to 6/12	327.42
4363	Sharon Owen	Administration to 6/12	115.89
4364	Marla Yoho	Administration to 6/12	1,776.57
4365	Walt Richmond	Administration to 6/12	336.78
4366	Jim Weizenegger	Administration to 6/12	126.29
4367	Herb Richmond	Planning Commission	50.00
4368	Tom Dechmann	2nd Quarter Mileage	362.87
4369	Sharon Owen	2nd Quarter Mileage	87.20
4370	Walt Richmond	2nd Quarter Mileage	95.92
4371	Jim Weizenegger	2nd Quarter Mileage	21.80
4372	Marla Yoho	2nd Quarter Mileage & Expenses	1,386.12
4373	Rardin Excavating	Grading & Road Maintenance	1,447.00

Dechmann/Richmond/ Unanimous: Motion to adjourn at 8:35 PM

Respectfully submitted,

Marla Yoho, Clerk

Jim Weizenegger, Chairman