

BOARD OF SUPERVISORS MONTHLY MEETING

August 16, 2018

The August Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Thursday, August 16th, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen, and Clerk-Treasurer Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the July Monthly Meeting** as presented.

Treasurer's Report: The following are the July month-end balances in the Township accounts: \$209,700.58 in Checking and \$323,113.21 in Money Market funds. **Revenues for July were \$62,739.11** (\$234.96 interest; \$99.65 Gas and Electricity reimbursement; \$1,565.47 Forfeited Tax Settlement; \$2,047.50 Certified Town Aid; \$58,579.03 May/June Settlement); **Expenditures totaled \$38,616.30** (\$29,269.89 Road & Bridge; \$161.85 Fire; and \$9,184.56 General Gov't expenses). Weizenegger/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Marla reported the **Pledged Collateral** has been converted to a Letter of Credit, which has allowed an increase in the interest rate the township receives on the Money Market account. As a comparison, in June the township received \$18.57 interest on the Money Market account, while in July it received \$233.98, however some of this amount may have been prorated.

Road Report:

- On July 13th Tom got a call from Bud Munson advising that beavers had clogged the culvert on **Pillager Lake Rd** and the road was flooding over.
- Jim Goerges contacted Tom about a washout along **Westwood Shores Ln**. Tom met with Scott Hendrickson of Anderson Bros. Const. who arranged to have Jerry Beckman meet with him the next day. Beckman suggested the installation of a bituminous curb back-filled with topsoil and seeding. He also suggested the installation of delineation marker posts. Tom gave them permission to install the curbing on Westwood Shores and to patch **VanSickle Bay Rd** for time and materials. Then Tom met with Mike Rardin to have him place the topsoil and seed after the curbing is done. When he told Mike about the delineation posts Mike explained that they would hinder the winging of snow since that area is already difficult to plow. Tom cancelled the posts. AB installed curbing on August 9th. Mike installed soil and erosion blanket until the seeding takes hold.
- Tom placed a locate marker for the "Slow" sign on **S Agate Shore Dr**, but before Gopher One could get there to mark the area someone moved the stake farther down the road. Tom placed the sign.
- Tom met with Ted Sullivan to mark the trees that were to be removed along **S Agate Shore DR** before the paving project takes place. The crew spent 2 days and did a good job. They removed 2 trees near the Wangstad property but the removal of 3 others was not allowed.
- On August 8th Tom called Xcel Energy to discuss moving the gas line around the cul-de-sac on **S Agate Shore Dr**. Darrick Anderson (Xcel gas line designer) checked the area where Shorty Spohn removed 4 large trees about 2 to 3 feet from the gas line, for the cul-de-sac. They dug down, found the gas line ribbons, and determined that grinding the stumps had not affected the gas line. Rick Besmehn said he spoke with Doug Tulenchik from AB who told him they will not lay the cul-de-sac asphalt over ground out stumps, but nothing has been said to the township.
- On August 10th Tom placed markers for the **RV/ Camper turn-around signs** and contacted Gopher One. The signs were printed on coroplast, which he attached to old damaged road signs for stability and installed them on August 14th.

Fire Report:

- The **new fire truck** has been delivered. The crew will be transferring equipment and applying Pillager markings before it can be put into service. Walt and Colleen Putnam went to Pine River State Bank and initiated a "Lease to Own" 10-year loan. The original price was \$305,000 but the loan paperwork listed a sale price of \$296,000. At the next Association meeting they will write a check from the truck depreciation fund to pay off the balance of \$64,000 on the second newest truck. The old truck will be put up for sealed bid.
- The Association received about \$400 in funeral memorials for **Dave Vietz**. The funds will be used to erect a new lighted flag pole with a plaque at the Pillager fire hall.
- A house is being set up for a practice burn in October or November.
- There were 17 runs in July with 2 in Fairview; 161 runs year-to-date opposed to 172 last year.

Trail Committee: Marla updated the Board on the progress made on the trail last month.

- The Echo Journal carried a large article on the "Progress being made on the Gull Lake Trail".
 - Marla and Jenny have worked with Bryan Drown to discuss final maps and construction timeline; and with Kathy Moore to review updates of the Master Plan, both for **the GMRPT application**.
 - July 20th Jenny and Larry Zarling manned a trail display at the **Habitat for Humanity** rest stop and collected Comment Cards. The Executive Director wrote a letter of support for the GMRPT application.
 - On July 31st an application was submitted to **the GMRPT for \$1,206,319**.
 - On August 7th Marla and Jenny spent the morning with **Joe Czapiewski**, the grant coordinator for GMRPT. He toured the bike route, reviewed the application and asked pertinent questions. He was impressed with the progress we have made in a short amount of time.
 - On August 9th Marla attended the fund-raising kick-off meeting in **Lake Shore** for the next portion of their trail.
 - On August 10th Marla met with **Darrick Anderson (CC Highway Engineer)** to discuss some of the extensive paperwork that will be required to support the two DNR grants.
 - On August 13th Marla met with **Kelly Condiff (CC Wetland Specialist)** to discuss the DNR grant support documents and what might be required if we have to buy wetland credits. It became apparent that we must complete a Wetland Delineation before we can understand what we are dealing with. The document will be needed for support on both the DNR grants and the GMRPT grant if we get it. It will also be essential for Bolton & Menk when they start designing and engineering the trail itself. The preparation of this report could be undertaken outside of any contract for engineering of the trail. Both Kelly Condiff and Bryan Drown suggested that we contract with the same person, Mitch Brink.
- Richmond/ Weizenegger/ Unanimous:** Motion to allow Marla to contract with Mitch Brinks to prepare a **Wetland Delineation**.
- On August 21st there will be a meeting of the Fairview Trail Advisory Committee and on August 23rd Marla and Jenny will be attending the Nisswa Trail kick-off open house.

Planning Commission:

There were no issues before the Planning Commission this month, but Bill Klohn called to advise they bought another two large lots from the Rardin family, which now gives them all the land in their vicinity along Cty 77 except the lot owned by Elite Detailing. They will be asking Cass County for a reclassification to WOC next month.

The Brainerd Dispatch carried an extensive article covering the work history and retirement of Paul Fairbanks on July 31st.

Park Board:

- Walt reported there has been some problems with vandalism in the porta potties at the park, but things are OK this month.
- There was some discussion about the highwater level in Pillager Lake. Bob Anderson will contact the DNR to see if there is a reason. He will also ask them if there is anything they can do to control the extensive growth of weeds and cattails in the beach area.
- The Park Board authorized Bob Anderson to make some repairs (replace some boards) on the old dock. It is working well having the two docks this year.
- The board paid \$1,300 to install an electric outlet in each of the pavilions. They haven't received a utility bill yet, so they don't know what the monthly charge will be, but the service will be shut off in the winter.
- The Lions hosted a very well-attended community appreciation day at the park.

Old Business:

Special Meeting Business: Vacation of S Agate Shore Drive (Birch Drive): There are two documents that must be signed by Jodi and Shorty Spohn before the packet of documents can be sent to the County Recorder to record the vacation. Jodi Spohn said she wouldn't be up soon and asked that they be sent to her in Royalton. They have not been returned yet, but Marla will follow up and explain there is a time issue since AB may start patching the road next week in preparation for paving.

Habitat for Humanity Bike Ride Rest Stop: The 102 bike riders and support crew of about 15 were very pleased with the set-up at the fire hall. The support crew supplied all the food and water they needed but they were appreciative of the donut holes the township provided since most of their food was more protein based. They took a great interest in the Gull Lake Trail display and the Executive Director wrote a nice support letter for the GMRPT application.

Primary Election Results: Marla reported that, overall, the Primary election went very well. At the Presidential Primary in 2016 we had 26 voters. This off-year Primary, we had 145 voters. The election judges and voters had no problem adjusting to the new ePoll Pads. There were only 2 new voter registrations, but the process on the ePoll Pad worked smoothly. However, there was a problem after the polls closed when we went to transmit the votes on the new DS200. It wouldn't connect to the

secure satellite. The process that should have taken 5 minutes took almost an hour. There was a problem with the machine when it was delivered but a technician came and checked it out before the election and we thought it was working correctly. The modem in the machine will be replaced before the General election.

Levy Certification: The \$310,000 Levy for 2019 will be submitted to the County Auditor as approved at the Annual Meeting in March (Road & Bridge \$135,000, Fire \$82,500, General \$92,500).

New Business:

Adopt-A-Highway: After an earlier applicant dropped out, the “Fairview Township & Trail Supporters” was approved to patrol the 2-1/2 miles of Cty 77 from just south of Loon Call Ln to near Wilson Bay Dr. The new signs should be posted within 6 weeks. We can get yellow trash bags and green reflective vests from the Cass Cty Highway Dept in Pillager. There are no set dates when we have to collect trash, but most groups do it 2 to 3 times a summer. The bags can be left right here at the town hall for pick-up.

Clerk’s Report:

Filing for Township Office: Tom and Walt were the only residents to file for the two open seats on the Board.

Meeting Schedule:

August 17: Marla to meet with Josh Stevenson to discuss Fiscal Agent responsibilities.

August 21: Fairview Trail Advisory Committee Meeting

August 23: Nisswa Trail Open House

August 29: MAT Dist 11 Annual Mtg 8 PM in Walker

September 11: Fairview Board Meeting

September 19-25: Marla out of the office

October 4: Cass Cty Assn of Townships Annual Mtg, Hackensack Bear Pause Theater, 8 AM-1 PM

Richmond/ Dechmann/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$18,007.15

10818	CTC	Internet & Phone	99.68
20818	Xcel Energy	Natural Gas - Fire Hall	27.37
30818	Crow Wing Power	Electricity	129.00
40818	PERA	Retirement Fund	665.72
50818	Bremer Bank	Monthly Service Charge	7.50
4390	Rardin Excavating	Drainage, Brushing, Grading to 8/1	5,069.00
4391	Kennedy & Graven	S Agate Shore Vacating Legal Adv	817.00
4392	Ted's Signs	Weight Restriction Signs	1,020.00
4393	Bolton & Menk	S Agate Shore Paving Project	3,754.50
4394	Bolton & Menk	Fairview Trail Grant App Aid	607.50
4395	Ted's Signs	RV/ Camper Sign S Agate Shore Dr	64.00
4396	Forum Communications	Election Filing Notices	217.80
4397	Roxanne Cibuzar	Election Judge Training & Primary	142.50
4398	Paul Cibuzar	Election Judge Training & Primary	183.37
4399	Mary Hietala	Election Judge Training & Primary	195.00
4400	Ellie Dechmann	Election Judge Training & Primary	255.00
4401	Sharon Owen	Election Judge Training & Primary	195.00
4402	Angie Rardin	Election Judge Training & Primary	210.00
4403	Jenny Gunsbury	Election Judge Training & Primary	321.76
4404	Tom Dechmann	Administration to 8/16	589.36
4405	Sharon Owen	Administration to 8/16	115.89
4406	Marla Yoho	Administration to 8/16	2,829.07
4407	Walt Richmond	Administration to 8/16	327.42

4408

Jim Weizenegger

Administration to 8/16

163.71

Dechmann/Richmond/Unanimous: Motion to adjourn at 8:07 PM

Respectfully submitted,

Marla Yoho, Clerk

Jim Weizenegger, Chairman