

BOARD OF SUPERVISORS MONTHLY MEETING

April 10, 2018

The April Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, April 10th, 2018 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond, Tom Dechmann, Deputy Clerk-Treasurer Sharon Owen and Clerk-Treasurer Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the March Monthly Meeting** as presented.

Treasurer's Report: The following are the March month-end balances in the Township accounts: \$138,571.37 in Checking and \$322,822.89 in Money Market funds. **Revenues for March were \$9,336.54** (\$20.41 interest; \$307.29 Gas and Electricity reimbursement, \$4,856.72 HSEM Storm Damage Reimbursement, \$4,152.12 Pillsbury State Land Revenue); **Expenditures totaled \$13,439.49** (\$7,577.50 Road & Bridge; \$379.89 Fire; and \$5,482.10 General Gov't expenses). Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

- On March 13th measured the amount of gravel roadway on **S Agate Shore Drive** that the township is asking Shorty Spohn to pave in addition to the cul-de-sac. The gravel portion of the road is 395-feet long by a 20-foot width.
- On March 20th he put up the weight restriction signs. Tom mentioned the signs posted by **East Gull Lake** are incorrect since they don't have the weight-per-axle on their signs. Marla will send East Gull Lake a note.
- On March 21st he put a bag of salt on the inlet side of the plugged culvert on **Gregory Dr.** At that time, all three culverts on **Birch Forest Rd** were flowing.
- On March 24th he checked the culverts on **Orchard Park Ln.** Ours was plugged but the DNR culvert was open. He also checked the culvert on Pillager Lake Rd.
- On March 30th Tom met with Fyle's at the culverts on **Birch Forest Rd.** Jeremy Fyle jetted out culvert #2, but they couldn't find the inlet or outlet on culvert #3. The water was running over the road. On April 4th Tom put a bag of salt on the pavement near the plugged culvert.
- On March 27th Tom received a call from Dennis Molton, who lives at the end of Birch Forest Rd. He said the Rardin plow had torn up about 30-feet of sod along the edge of the road. He placed chairs in the road so the plow wouldn't hit the same area.
- A plow or large truck must have also crushed the end of one of our culverts on Birch Forest Rd. Their large chains were still there.
- Heather Smith from Hengels called to tell Tom they have purchased land along the Minimum Maintenance portion of Mayfair Rd and are planning to apply for a CUP to operate a gravel pit on that property. She advised they will fix up the minimum maintenance portion of the road to be able to carry their large loads, but they will not do anything to the paved portion of the road. Tom questioned what load the road was designed to handle. He suggested that the road be posted as a 5-Ton road, which is what it was intended to handle.
- Tom asked the Board's permission to buy a new road measurement wheel, at a cost of about \$50, since the old one will only measure up to 99 feet and the new ones measure to 999 feet. The Board agreed with the purchase.

Fire Report:

- Walt reported the purchase of the new radios is still on hold until it can be determined they will be compatible with the state-wide radio system.
- They discussed the need for a new truck since the one at Station #2 is almost 20 years old. New trucks run in the range of \$300,000. Greg Ringler asked for volunteers to form a committee to determine what the fire department actually needs on the truck, such as water capacity, etc. Last month they were concerned that the one truck was going to need a new engine, but it actually needed the PTO shaft replaced, a much cheaper repair.
- Walt mentioned that Greg is involving the rest of the department in making decisions and is delegating responsibilities well.
- A \$2,000 surplus from last year's assessments will be rolled into the training fund for the firefighters.
- There were 17 runs last month, with 3 of them in Fairview, bringing the total runs for the year to 72.

Trail Committee: Marla and Jenny updated the Board on the progress made on the trail last month.

- The DNR Regional Trail Grant application, with a maximum grant of \$250,000, was submitted before the March 31st deadline.

- Last week Marla received an email from Bryan Pike in which he indicated we might not be eligible for the DNR grants, or if we receive them, we might not be eligible for the GMRPT grant. Marla contacted Joe Czapiewski at the GMRPT office to see if he could explain the contradiction in information. He said they had been advised of something about that at their last Commission meeting, but he would check again and advise. Yesterday Marla contacted Dan Golner, the DNR grant coordinator, who was unaware that there might be a conflict. He said he would check into it. Marla and Jenny advised that if that was truly the case, it would be better to withdraw the two DNR grant applications to be eligible for the GMRPT grant.
- Jenny has started working on a grant application for the NJPA Innovation grant. Marla asked the Board to approve a resolution supporting the application. Weizenegger/ Richmond/ Unanimous: Motion to support a grant application for the NJPA Innovation Grant.
- Jenny and Marla will be attending a meeting of the “trail family” with East Gull Lake, Lake Shore, Nisswa, and Kathy Moore (Master Plan author) on April 19th.
- The Trail Committee is hoping to have a table with information about the trail and comment cards at the “Run for the Lakes” on April 27th at the Gull Dam Brewing.
- Walt suggested that promotional materials should mention that the trail is not being funded with tax/ levy dollars.

Planning Commission:

- The **Quarterdeck** CUP application was tabled at the February Cass County Planning meeting due to a posting error and was again heard at the March 12th hearing. There were two additional letters from area residents who had concerns about the proximity of the resort expansion to the existing day-care center. There were also concerns about the proposed road exiting onto Ski Gull Ln. and the amount of buffer between the homes and the resort. Although this CUP is being asked for now, before they close on the purchase of the land, the proposed expansion and construction are in the future with no specific construction dates in mind.

The Cass County Planning Commission voted to approve the CUP but placed a condition that the Quarterdeck start installing a buffer this spring so that it might grow fuller and thicker by the time they are ready to start any of the expansion.

McCormick Variance – An application to move in 900 cubic yards of soil on Lot 25 on **Birch Forest Rd.** in order to build a driveway to a proposed home. At the March meeting the Board sent a letter to the ESD asking the Planning Commission to table the application until spring due to the considerable drainage issues the township has had to address over the years. At the March 12th meeting the Cass Cty. Planning Commission agreed to table this application until May.

Old Business:

2017 Audit- Marla has forwarded a lot of information (CTAS records, minutes, copies of records, etc) to the Clasen office in advance of the actual May meetings. An extension request was sent to and approved by the State Auditor. Sue Scheissl and Chris Clasen will be reviewing processes and paperwork at the town hall on May 2nd. They would like to meet with at least one supervisor to discuss policies and procedures.

S. Agate Shore Dr/ Birch Drive Road Vacation: A special meeting notice was posted on May 23rd for a special meeting of the Board on Friday, May 30th at 5:00 PM for the purpose of Setting a Proposed Road Order and Setting a Hearing Date for the meeting to present the proposed vacation of the portion of S Agate Shore Drive within the boundaries of the Birch Bay RV Resort. Richmond/ Dechmann/ Unanimous: Motion to approve the Minutes of the Special Board Meeting. Those minutes are included with this record. The date for the Road Hearing was set for Tuesday, April 24th at 5:00 PM. The meeting will convene at the site of the road vacation and then reconvene at the town hall.

Marla mailed out copies of the signed Hearing Order to all of the property owners on S Agate Shore Drive on March 31st. She has also has been in contact with Kyle Hartnett of Kennedy-Graven law firm. Hartnett will compose the actual Road Vacation Order and the Document Setting Damages (paving, etc). He plans to attend the hearing on April 24th.

New Business:

Liquor License Resolutions: At the Annual Meeting, residents approved On-Sale and Off-Sale Liquor licenses for Jake’s Beach Grill, Jake’s City Grill and Ski Gull. The Board passed the following resolutions to approve those licenses:

Weizenegger/ Dechmann/ Unanimous: Jakes Beach Grill On-Sale (Weizenegger: Aye, Richmond: Aye, Dechmann: Aye)

Weizenegger/ Dechmann/ Unanimous: Jakes Beach Grill Off-Sale (Weizenegger: Aye, Richmond: Aye, Dechmann: Aye)

Weizenegger/ Dechmann/ Unanimous: Jakes City Grill On-Sale (Weizenegger: Aye, Richmond: Aye, Dechmann: Aye)

Weizenegger/ Dechmann/ Unanimous: Jakes City Grill Off-Sale (Weizenegger: Aye, Richmond: Aye, Dechmann: Aye)

Weizenegger/ Dechmann/ Unanimous: Mount Ski Gull On-Sale (Weizenegger: Aye, Richmond: Aye, Dechmann: Aye)

Short Course Notes:

- The Local Board of Adjustment and Equalization (LBAE) training will be available online on the Minnesota Dept. of Revenue website after June 1st. Tom is currently certified to 7/1/2020, and Walt and Jim are certified to 7/1/2021.
- The Supervisors heard about a “yellow Township Road Manual”. Marla will try to find them copies.
- It’s suggested the road review should include the person who performs the actual road work.
- Photos should be taken as part of the Road Review to document problems and necessary road work.
- Townships are responsible for providing culverts but can pass the charge on to the property owner.
- Mailboxes should be 42” to 48” above the surface of the road to allow for snow plow clearance.
- Townships are supposed to set the date of the Bd. Of Equalization to allow for the convenience of the residents.
- Treasurers were instructed on CTAS reports that should be supplied to Supervisors. This Board has been getting them.

Clerk’s Report:

Board of Review: Board of Appeal and Equalization: Tuesday, April 17th at 1:00 PM.

Annual Road Review: The annual Road Review is scheduled for Tuesday, April 17th, starting at 7:30AM. A decision on whether it will have to be canceled due to snow cover will be made on Monday, April 16th.

2nd Quarter Emergency Mgmt meeting: Marla will attend on April 24th from 1 to 3 PM in Backus.

Anderson Brothers Annual Forum: Nisswa VFW on April 17th at 6:30 PM. Tom and Walt plan to attend.

Meeting Date Change: The date of the Board meeting in August has to be changed due to the Primary Election on August 14th.

Dechmann/ Richmond/ Unanimous: Motion to move the August Meeting date from the 14th to the 16th.

Monthly Meeting Day Change: The Board discussed the feasibility of changing the day the monthly meeting is held due to the elections, caucuses, etc that are held on the second Tuesdays of the month. They will discuss it again at the May Meeting.

Donations: Dechmann/ Richmond/ Unanimous: Motion to approve the following donations for checks to be issued in May: Mount Ski Gull \$2,000, Lakes Area Dive team \$500, Pillager Fair \$500, Cass County Historical Society \$200.

Dechmann/ Weizenegger/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann). Total: \$14,604.76

10418	CTC	Internet & Phone	98.56
20418	Xcel Energy	Natural Gas - Fire Hall	224.39
30418	Crow Wing Power	Electricity	187.00
40418	PERA	Retirement Fund	527.60
50418	Bremer Bank	Monthly Service Charge	7.50
4331	Forum Communications	Published Public Notices	611.45
4332	Rardin Excavating	Snow Removal	8,790.00
4333	Cass County Auditor-Treasurer	Solid Waste Fee	66.00
4334	Fyle’s	HydroJet Birch Forest Rd	185.00
4335	Tom Dechmann	Administration to 4/10	725.01
4336	Sharon Owen	Administration to 4/10	524.68
4337	Marla Yoho	Administration to 4/10	1,705.20
4338	Walt Richmond	Administration to 4/10	547.27
4339	Jim Weizenegger	Administration to 4/10	271.29
4340	Tony Richmond	Replacement Check #4269	24.00
4341	Herb Richmond	Planning Comm- McCormick	59.81
4342	Ken LaPorte	Planning Comm- McCormick	50.00

Richmond/ Dechmann/ Unanimous: Motion to adjourn at 8:02 PM

Respectfully submitted,

Marla Yoho, Clerk

Jim Weizenegger, Chairman