

BOARD OF SUPERVISORS MONTHLY MEETING

March 2, 2016

The March Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Wednesday, March 2, 2016 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond and Tom Dechmann, Clerk-Treasurer Marla Yoho and Deputy Clerk-Treasurer Sharon Owen.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the January and February Monthly Meetings.**

Treasurer's Report: Sharon reported the following month-end balances in the Township accounts: \$50,116.78 in Checking and \$252,486.19 in Money Market funds. **Revenues for February totaled \$9,760.00** (\$11.06 interest, \$235.77 Electricity & Gas Reimbursement, \$19,223.94 Gas Tax Allocation); **Expenditures totaled \$12,894.00** (\$9,760.00 Road & Bridge; \$238.77 Fire; and \$2,895.23 General Gov't expenses).

Richmond/ Dechmann/Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report:

Marla received a call from Matt Atkinson, who reported his mailbox, at **2535 Birch Forest Rd**, had been hit by our snowplow. Tom went to inspect and it was mounted in the snow. When he went again on the 19th, the snow was melted down and the mailbox was laying down. Both Tom and Mike Rardin reported that the mailbox had not been hit by the plow. There were no plow marks on the post or box. However, the plastic post is made to be mounted on a 4x4, but this was mounted on a 2x4 which was rotted off at the base. The weight of the snow being pushed off the road was probably enough to knock it over. Tom propped it up by a pipe.

Tom checked on a second mailbox knocked down at **2439 Birch Forest Rd**. It did not show signs of having been hit by a plow either. Mike reported there have been incidents with trucks going to the new construction, carrying wide rafters up the road.

Bolton & Menk sent an email stating that, based on quotes they have been getting for roadwork in Sylvan, it appears **that bituminous rates are running \$42 to \$47 a ton** opposed to the \$63.30 we were quoted last year. That will drastically effect the quotes on Gregory Drive, Green Bass Lake Ln and Forest View Ct that have been held over from last summer.

Fire Report:

The Fire Association hasn't had their meeting yet this month. However, Walt knows that Yvette Adelman-Dullinger has come up with another **formula for allocating fire assessments**. This formula would base 50% of the allocation on the number of fire numbers (houses) and 50% on the number of runs. Any changes in assessments wouldn't start until the 2017 budget, and would probably be prorated over a few years. Based on this new formula, Fairview's assessment could go down by as much as \$20,000, but the assessments for Sylvan and Pillager could go up drastically.

They are set to burn the **Quarterdeck hotel** on March 12th. This practice burn will be promoted with the media, politicians and other fire departments possibly attending.

Planning Commission

The Planning Commission will attend a Field Inspection with the county Planning Commission to review a CUP application **for Randolph Larson at a lot just north of Hunter's Point.**

Birch Bay RV Resort: The County has received a **CUP application for the Birch Bay RV Resort**, which will come before the Planning Commission on March 14th. The Board discussed the application and agreed to send the following letter to Paul Fairbanks: Motion: Dechmann/ Richmond/ Unanimous:

The Board of Supervisors of Fairview Township has reviewed the CUP application submitted to the Cass County ESD and has many concerns about the proposed project, both for the surrounding residents and for the overall environment.

The Board understands that there is no foundation for blocking this plan, so we can only hope to mitigate some of the potential affect it may have. Our first and foremost concern is the sheer density of this proposal and the

impact it will have on Agate Lake and for the surrounding residential neighborhood.

Both the EAW and CUP applications referred to construction taking place in three phases. The Fairview Board was under the impression these phases would be spaced out over a period of several years, thus allowing a fair and accurate assessment of the impact this project is having on the neighborhood, public infrastructure, and environment. This application indicates construction of all three phases will take place within the span of approximately 18 months. By allowing this schedule, construction would be completed before data on the overall impact could even be gathered.

The Fairview Board of Supervisors originally requested the first phase of construction and camp sites be directed away from the existing residences, and near Sandy Point Road and Cty 77, which will be the primary point of access to the campground. Instead, this application indicates Phase I would be the area directly closest to the existing residences and farthest from the point of access.

Along the same vein, the Board would suggest the developer relocate the primary SSTS system from the planned location in Phase I, to an area that is not adjacent to existing homes.

The Board requests the creation of a dense tree/foliage buffer around the perimeter of the RV Resort, especially along South Agate Shore Dr across from lots 10 through 19, and most specifically as a barrier to separate the existing residences from the potential septic system if it is not moved. This buffer should consist of staggered rows of White and Blue Spruce trees, at a height of at least 15 feet.

The applicants have chosen to circumvent the township in the process of making their plans, which has put the Board at a disadvantage in having input on how the township infrastructure meshes with these plans. Fairview provides grading, mowing, tree trimming, and snow removal along South Agate Shore Dr., a public roadway, with trucks and plows using the area near the clubhouse as a turn-around. The drawings submitted with this application indicate the installation of a chain gate at the lower access to the camp ground across South Agate Shore Drive. The installation of this chain gate would shut off an existing township public roadway and hinder maintenance. This must be discussed with the Fairview Township Board.

At the Fairview Township Board meeting held on March 2, 2016, a resolution was passed by the Board of Supervisors to request the Cass County Planning Commission take all of the afore mentioned conditions into consideration as they make their final decision. Specifically:

- 1) Timing of construction between the three proposed Phases must be expanded.
- 2) Construction of Phase 1 and Phase 2 should be switched.
- 3) A dense, sight-and-sound barrier of trees should be installed along the perimeter of the campground, separating it from the residential homes.
- 4) Consideration should be given to relocating the SSTS system in Phase I.

OLD BUSINESS:

Election Equipment Update: The Legislature has discussed taking up the issue of outdated election equipment during the upcoming legislative session. There is talk that, since this is a statewide issue, they may agree to pay up to 85% of the costs associated with buying new machines. Sharon Anderson suggested that, in view of the large dollar amounts involved, the County Commissioners agree to hold off on buying new equipment until the 2018 elections. In the meantime, Sharon has worked with ES&S, the makers of the old equipment, who have offered to provide updated programming for the old machines as well as some supplemental equipment to get us through this upcoming election, all at no cost.

NEW BUSINESS:

Board of Audit: The Board reviewed the checkbook, bank statements, financial reports (manual and CTA generated) and claims from 2015.

Weizenegger/ Dechmann/ Unanimous: Motion to approve the finance and cash records of 2015 as presented to the Board of Audit. (Aye: Weizenegger, Richmond, Dechmann)

Annual Meeting Preparation: The Board discussed the township finances and the effect the storm had on the township Reserves. They will make a recommendation to leave the levy at the increased rate of \$310,000 in order to build up the Fire and Road& Bridge reserves.

CLERK'S REPORT:

Meeting Schedule: The Board voted on a Meeting schedule for the balance of the year, taking the Primary and General elections into consideration. Motion: Dechmann/ Richmond/ Unanimous: Move **August meeting date to Wednesday, August 10th and the November meeting date to Wednesday, November 9th.**

Officer Steve Sandberg Memorial: Richmond/ Weizenegger/ Unanimous: Motion to send a \$50 donation to the Aitkin County Law Enforcement Benevolent Fund to help in the fund raising to send officers to Washington DC to represent Officer Sandberg, who was killed in the line of duty, at a memorial ceremony.

There are still two property owners on Fondie Lane who have not paid the \$295 for crack sealing ...Lance Fondie and (new owners not involved in the original agreement) Swenson-Rook. The Board agreed to wait before sending another letter.

There has been no response from the owner of the property with the abandoned travel trailer.

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann).

10316	CTC	Internet	104.83
20316	Xcel Energy	Natural Gas - Fire Hall	163.00
30316	Crow Wing Power	Electricity	230.00
40316	CenturyLink	Telephone	2.98
50316	PERA	Retirement Fund	160.42
60316	US Treasury	1st Quarter Fed Tax and Medicare	250.14
70316	MN Revenue	1st Quarter State Taxes	52.29
4002	Minnesota Benefit Assn.	Group Term Life Insurance	805.00
4003	Rardin Excavating	Ice and Snow Removal	5,756.25
4004	TD Payroll	Administration to 3/2/16	154.36
4005	SO Payroll	Administration to 3/2/16	226.91
4006	MY Payroll	Administration to 3/2/16	464.85
4007	WR Payroll	Administration to 3/2/16	233.87
4008	JW Payroll	Administration to 3/2/16	116.94
4009	Tom Dechmann	1st Qtr Mileage	23.76
4010	Sharon Owen	1st Qtr Mileage	141.48
4011	Marla Yoho	1st Qtr Mileage, Supplies	255.81
4012	Walt Richmond	1st Qtr Mileage	61.56
4013	Jim Weizenegger	1st Qtr Mileage	16.20
4014	Minn. Assn of Townships	Short Course	50.00
4015	Minn. Assn of Townships	Short Course	50.00
4016	Minn. Assn of Townships	Short Course	50.00
4017	Aitkin Cty Law Enforcement Benev	Steve Sandberg	50.00
		Total	\$9,420.65

Dechmann/ Richmond/ Unanimous: Motion to adjourn the meeting at 9:00 PM.

Respectfully submitted,
Marla Yoho, Clerk

Jim Weizenegger, Chair