

BOARD OF SUPERVISORS MONTHLY MEETING

March 5, 2014

The March Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Wednesday, March 5, 2014 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond and Tom Dechmann, Treasurer Sharon Owen and Clerk Marla Yoho.

Richmond/ Dechmann/ Unanimous: Motion to accept the **Minutes of the February Monthly meeting** as presented.

Treasurer's Report: Sharon reported the following month-end balances in the Township accounts: **\$58,692.38 in Checking** and **\$217,376.74 in Money Market** funds. Road & Bridge CDs total \$79,009.70 and the Community Projects CD is \$43,054.41. **Revenues for February totaled \$16,964.88** (\$5.46 interest, \$16,959.42 Gas Tax Allocation); **Expenditures totaled \$9,719.27** (\$8,290.50 Road & Bridge; \$125.00 Fire; and \$1,303.77 General Gov't expenses).

Richmond/ Dechmann/ Unanimous: Motion to approve the Treasurer's Report as presented.

Road Report: Jon Rardin called Tom to tell him that the cost of salt has doubled due to heavy demand. He asked if the Township wanted to omit salt and just use sand, but Tom told him to keep using the salt/ sand mix. Tom dealt with two calls regarding plowing this month. Herb Richmond felt that Rardins should push the snow out of his driveway since he had already cleared it himself and then they plowed more in as they cleared the road.

The second call was for sand on Mayfair Rd. because a semi-truck was stuck there. While checking out that problem, Tom noticed that drifting snow covered the road over the center line. There is nothing to stop the snow as it blows across the Calvin Martin field in May Township. Jon said he could take care of the problem, but it would take about 8 hours with a payloader, which would cost about \$800-\$1,000. (Marla also received a call from Tony Cars about this.)

Tom also noticed that someone pushed a large snow berm (about 8 ft high) across the end of the Mayfair Minimum Maintenance Rd, essentially blocking the road.

Fire Report:

The Fire Association bought a trailer to haul the 4x4 Ranger. Randy also got a price estimate of \$800 for a large tank with a pump to equip the Ranger for fighting grass and brush fires.]

All firefighters have passed the SCBA fitness test.

According to the accountant who performed their audit, the Association does not have to reapply for their 501.3.c ever again. The attorney who originally did the paperwork set it up in perpetuity for the Federal portion, they do have to reapply with the State every year.

Randy reported that the City of East Gull Lake is interested in joining with the Pillager Assn., but they are locked in with Brainerd for the next year. They will investigate the costs of building and equipping a fire hall. The new Rescue truck has been delivered. It is currently being equipped with a 300 gal. tank and a 1,000 gpm pump.

Randy Lee has issued the 2013 Year-end Report. In it, he reports the Association took in \$49,869 in grants and donations. He also stresses the importance of keeping driveways open, in case of emergencies, and to make sure CO2 and Smoke detectors are working and should be replaced every 7 years.

There have been 15 runs since the last meeting, with 3 in Fairview (1-medical, 1-chimney fire, 1-snowmobile accident). The Y-T-D total is 51, 11 more than 2013.

Old Business: None

New Business:

Board of Audit: The Board of Supervisors reviewed the Treasurer's Ledger and Bank Statements (with check copies) and compared them to the Claims, Checkbook and Ledger maintained by the Clerk, as well as the Year-End CTAS reports and Ledgers. They found no discrepancies. Weizenegger/ Dechmann/ Unanimous: Motion to approve the Board of Audit as presented.

2015 Levy Discussion: The Board discussed the anticipated expenses in 2015 and agreed that the Levy should remain at the 2014 Levy amount, \$284,200. This is the same Levy as in 2012 and 2013. The General Fund will dip into reserves in 2014 to cover the expense of the election and the external audit. The Levy will have to remain the same or increase in 2015 to supplement reserves. The Fire Fund has been running with only a very minimal reserve which would not be sufficient to cover a major expense or repair in the fire hall if it was required. This reserve should be increased. The Road & Bridge Fund is carrying a decent reserve, but there are several decent sized road projects anticipated over the next few years, which will only get more expensive as time passes.

External Audit: According to the MN State Auditors web site, Fairview is due for an External Audit this year (once every 5 years when there are separate Clerk and Treasurer positions). Weizenegger/ Richmond/ Unanimous: Motion to use CliftonLarsonAllen for the audit. The price was \$3,585 in 2007 and \$3,635 in 2008. The price will run higher for 2013 because the audit is only being done every 5 years and they must recreate the program. Tom Koop estimated the cost at \$4,600.

Weather Warning Sirens: The Township has the opportunity to purchase and install a weather warning siren in conjunction with an installation being done by the Leech Lake Band at the end of April. Price quotes were received for new voice and horn sirens (as across from the Town Hall) and a refurbished unit that does not have the voice function. The refurbished unit has a two-year warranty and can be fitted with the necessary solar panels. A decision must be made by April 3rd to allow Frontline Plus to make their plans and order in a new unit if necessary. The Board decided to propose the placement of a siren the west side of the Township at the Annual Meeting next week. The quotes have Sales Tax listed on them, so Marla will confirm that we would not be required to pay that.

Clerk's Report:

Board of Equalization will be held on Friday, April 25th at 1:00 PM. We will wait until the April meeting to set a date for the Road Review due to the unpredictable weather and the deep frost.

The **Spring Short Course** will be held on March 24th at the Breezy Point Resort.

Richmond/ Dechmann/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Dechmann, Richmond, Weizenegger).

10314	Crow Wing Power	Electricity 1/15-2/20/14	236.00
20314	CTC	Internet	44.95
30314	CenturyLink	Telephone	69.39
40314	PERA	Retirement Deposit	115.26
50314	Minnesota Revenue	1st Qtr State income Tax	21.15
60314	US Treasury	1st Qtr Medicare & Fed Tax	127.03
3667	Frontline Plus, Inc	Warning Siren Service Contract	400.00
3668	Rardin Excavating	Snow Removal 2/4-3/4/14	11,427.50
3669	Minnesota Benefit Assn	Employee Life Insurance	805.00
3670	Minnesota Assn of Townships	Spring Short Course-Tom	50.00
3671	Minnesota Assn of Townships	Spring Short Course-Sharon	50.00
3672	Minnesota Assn of Townships	Spring Short Course-Walt	50.00
3673	Minnesota Assn of Townships	Spring Short Course-Jim	50.00
3674	Tom Dechmann	1st Qtr Mileage	60.48
3675	Sharon Owen	1st Qtr Mileage	122.08
3676	Walt Richmond	1st Qtr Mileage	47.04
3677	Jim Weizenegger	1st Qtr Mileage	16.80
3678	Marla Yoho	1st Qtr Mileage, Supplies, Internet	127.29
3679	Tom Dechmann	Administration 2/8-3/5	174.24

3680	Sharon Owen	Administration 2/8-3/5	166.05
3681	Walt Richmond	Administration 2/8-3/5	233.87
3682	Jim Weizenegger	Administration 2/8-3/5	116.94
3683	Marla Yoho	Administration 2/8-3/5	387.06
TOTAL			\$ 14,898.13

Dechmann/ Richmond/ Unanimous: Motion to close the meeting at 7:35 PM.

Respectfully submitted,
Marla Yoho, Clerk

Chairman, Jim Weizenegger