

**BOARD OF SUPERVISORS MONTHLY MEETING**  
**June 10, 2014**

The June Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Tuesday, June 10, 2014 by Deputy Chairman Walt Richmond with the Pledge of Allegiance. Other Board members in attendance were Supervisors Jim Weizenegger and Tom Dechmann, Clerk-Treasurer Marla Yoho and Deputy Clerk-Treasurer Sharon Owen.

Dechmann/ Richmond/ Unanimous: Motion to accept the **Minutes of the May Monthly meeting** as presented.

**Treasurer's Report:** Sharon reported the following month-end balances in the Township accounts: **\$26,622.71 in Checking** and **\$217,393.18 in Money Market** funds. Road & Bridge CDs total \$79,143.50 and the Community Projects CD is \$43,101.65. **Revenues for May totaled \$242.41** (\$44.41 interest, \$70.00 Mailbox, \$128.00 Electricity Reimbursement); **Expenditures totaled \$16,322.23** (\$12,052.50 Road & Bridge, \$337.60 Fire; and \$3,932.13 General Gov't expenses).

Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

**Road Report:**

**Seasonal Road Restrictions:** Tom removed the **Weight Restriction** signs on May 30<sup>th</sup>.

Tom met with Bryan Drown of Bolton & Menk in regards to **Ossego Rd and Birch Bay Rd**. Bryan estimates that the total project will exceed \$100,000, which would require a formal bid process. We may have to proceed with only one of the roads.

There is a very deep and wide crack running lengthwise on **Birch Forest Rd** (about 100 yards in from Cty 77). Tom instructed Jon Rardin to cut the area out and patch it with bituminous. Also, in the same area, the beavers have clogged the drainage culvert. Jon will dig it out with the mini excavator. That area needs to be watched as the water gets quite high.

Roger Wainwright, a resident on **Birch Forest Rd**, called several times about water running across the road near his home. Tom dug out about 100 feet of the ditches on the upper side of the road and noticed that the spillway Jon Rardin put in last year has been broken up by the weight of a dual tired truck. Tom asked Jon to replace the spillway, dig out the ditch better and to check the culvert to make sure it isn't crushed.

Tom had to visit the Ron Miles property again because he was unhappy with the berm that is left along the edge of **Ponderosa Ln** when it is graded. Tom had the Rardin grader operator visit the property and they discussed how the berm is usually left on alternating sides of the road. The driver assured Ron that he will try to make sure it doesn't happen again.

**Crack sealing bids** were received from Rardin Excavating and Anderson Brothers Construction as follows:

Rardin Excavating: \$8,497.00

Anderson Bros.: \$8,387.30

Dechmann/ Richmond/ Unanimous: In view of the minor difference of \$109.30 and since Jon does all of the other road maintenance, the contract was given to Rardin Excavating. (Aye: Dechmann, Richmond, Weizenegger)

Marla distributed copies of the proposed **Road Maintenance Contract and the Snow Plowing Policy**. The Board read through them and had no immediate concerns, but they agreed to table the final approval until the July meeting so they can study them further. The legal advertisements for Road Maintenance quotes will be running in the Dispatch and the Journal for the next two weeks.

There was a discussion about the problem we have had with snow plowing on the **Mayfair Rd** due to the snow blowing across Calvin Martin's fields. Jon Rardin cannot keep a plow over there and it builds up so deep that he can't move it.

Dechmann/ Richmond/ Unanimous: Motion to have Marla write a letter to the May Township Board of Supervisors asking them if they would be willing to plow our one-mile portion of Mayfair Rd. and bill us back. The letter should include the reasons behind the request.

**Fire Report:** The new battery operated “Jaws-of-Life” and the thermal camera have arrived. The “jaws of life” is easier to handle, but heavier than the old one. The camera has a built-in compass and range finder. The equipment for fighting grass fires has been installed on the Ranger, including a foam container besides the water tank.

Randy Lee and Greg Ringler met with the East Gull Lake City Council. EGL explained they are still under contract to Brainerd, but they are still considering the proposal to buy their fire protection from Pillager. The Physical Agility tests were given last month. All but two of the firefighters took the test and all of them passed.

The Fire Dept. has been asked to stand by for all events at the Pillager County Fair.

Natural gas will be coming into Pillager, which may require the firefighters to have additional training. It was noted that natural gas has run through some of Fairview for several years.

There have been 19 runs since the last meeting, with 1 in Fairview (1-medical). The Y-T-D total is 103, 14 less than 2013.

**Pillager Park:** Walt reported the Porta-Potties are in place for the summer and are being pumped weekly. The Park Board has approved the hiring of a fellow to mow the Park at the cost of \$100 per mow. They will be trying some sort of mosquito control.

There has been some vandalism to the concrete toilets, even though they are locked up. They will ask the Sheriff's office if they can get a surveillance camera installed.

Lee Shade is doing the general clean-up and hauling away the trash.

May Township is upset over not getting approval to install electricity so they will only pay \$200 in park dues and will hold \$1,800 in reserve. If there are expenses they will pay as requested.

### **Old Business:**

**Weather Warning Sirens:** The siren has been installed but is not operational yet. They have to do some programming yet and will be testing it in a couple of weeks. There was some concern that the residents may be surprised by the siren operating at an odd time. Marla will check with Frontline to see if they will be testing it conjunction with the other sirens on the first Wednesday of July.

The total of the invoice was \$10,979.30. The money held in the checking account from DNR Pillsbury Forest funds for Community Projects from 2011 through 2014 totals \$12,979.27. That leaves a balance of \$1,999.37 in the checking account.

**External Audit:** Two accountants from ClintonLarsonAllen were here for two days last week, going through and collecting copies of the financial reports and claims. They have new requirements this time that are dictated by GASB. Tom Dechmann even had to be interviewed to answer questions about the potential for fraud. There was also some concern because we didn't have IC134 forms for all completed contracts before final payment. This is a new GASB requirement. We will need them from any private contractor doing construction work...Rardins and Anderson Brothers included.

Tom Koop anticipates being able to present their final report at the July Board meeting.

**Town Hall Lawn Mowing:** TurfCare, located in Lake Shore, will be providing the lawn care at the town hall.

### **New Business:**

**Fire /Town Hall Roof:** During the rain last week, water was running through the fire hall overhang. That was in the vicinity of where the water that ran down inside the fire hall due to the ice back up. Jay Rardin, Marla and Tom all inspected the roof and discovered some problems. In some areas the underlayment is actually sagging, nails are popping, and the roof on the fire hall and extension are extremely spongy. That part of the roof is 13 years old and was installed by Start to Finish when they built the fire hall. Start to Finish is no longer owned by the same fellow and does not do construction any longer, only remodeling.

It's hard to know if there is enough insulation or if the roof is properly ventilated since it is all enclosed.

Jay Rardin presented an estimate of \$14,850.00 for labor and materials to remove and replace 52 square of existing shingles, felt, water shield and ridge venting. New shingles will be Timberline architectural.

This estimate doesn't cover the cost of replacing or repairing any problems they find under the current shingles.

The Board discussed a metal roof, but it is cost prohibitive and the snow that slides off it can build up quite a

bit, especially when no one is here on an ongoing basis to shovel it away.

Richmond/ Dechmann/Unanimous: Motion to accept the Estimate submitted by Rardin Construction. (Ayes: Richmond, Dechmann, Weizenegger). Jay will have the crew take pictures as they come across any problems and discuss their findings with Marla and Jim or Tom as they progress.

**Clerk's Report:**

Marla spoke with a MAT attorney concerning the **Clerk-Treasurer** position. She showed him the Minutes from the March 2007 Annual Meeting and ballot results. He said that the Board should have been operating with Marla as an Appointed Clerk-Treasurer and Sharon as the Appointed Deputy Clerk-Treasurer since 2007, but they should have completed the process with a resolution.

Marla will make the proper adjustments to the PERA account and check to see if appointed officers are covered by the insurance program.

Marla has revised the design and updated the Fairview Township website. There are now sections for posting photos of township highlights, etc.

The State Demographer has estimated the 2013 population of Fairview at 830, with 324 households.

Marla will be attending the Short Course in St Cloud on June 16<sup>th</sup>, taking the Clerk's Election workshop. On June 25<sup>th</sup> Tom and Marla will attend the Short Course in Walker. Tom will take the Road workshop and Marla will take the CTAS course.

Walt is registered for the LBAE certification course at the Crow Wing County Courthouse on July 24<sup>th</sup>. Marla will be taking a mandatory Clerk's election training session in Backus on June 18<sup>th</sup>. She will also be working with the Cass County Auditor's Dept. in the countywide Election Judge training planning process and to compile a video training session. There are 7 potential election judges from Fairview registered for a training class on July 15<sup>th</sup>.

Richmond/ Dechmann/Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Dechmann, Richmond, Weizenegger).

10614	CenturyLink	Telephone	74.59
20614	CTC	Internet	44.95
30614	Crow Wing Power	Electricity 4/15-5/15	161.00
40614	PERA	PERA	307.65
50614	US Treasury	2nd Qtr Withholding	404.79
60614	Minnesota Revenue	2nd Qtr State Taxes	119.94
3707	Pillager Area Fire Protection Assn	2nd Half Assessment	37,389.00
3708	Frontline Pus, Inc	Weather Warning Siren	10,979.90
3709	Minnesota Assn of Townships	Summer Short Course	150.00
3710	Tom Dechmann	2nd Qtr Mileage	206.64
3711	Sharon Owen	2nd Qtr Mileage	112.00
3712	Walt Richmond	2nd Qtr Mileage	99.12
3713	Jim Weizenegger	2nd Qtr Mileage	39.20
3714	Marla Yoho	2nd Qtr Mileage	126.68
3715	Caleb Bermel	Mowing Town Hall	45.00
3716	Tom Dechmann	Administration to 6/10	272.47
3717	Sharon Owen	Administration to 6/10	115.38
3718	Walt Richmond	Administration to 6/10	266.62
3719	VOID		
3720	Jim Weizenegger	Administration to 6/10	116.94
3721	Marla Yoho	Administration to 6/10	1,371.78
3722	Rardin Excavating	Road Maint to 6/9	2,151.75
3723	Sylvan Township	Pillager Park Dues	2,000.00
TOTAL			\$ 56,555.40

Richmond/ Dechmann/ Unanimous: Motion to close the meeting at 8:12 PM.

Respectfully submitted,  
Marla Yoho, Clerk

Chairman, Jim Weizenegger