

## BOARD OF SUPERVISORS MONTHLY MEETING August 10, 2016

The August Monthly Meeting of the Fairview Township Board of Supervisors was called to order at 6:30 PM in the Fairview Town Hall on Wednesday, August 10, 2016 by Chairman Jim Weizenegger with the Pledge of Allegiance. Other Board members in attendance were Supervisors Walt Richmond and Tom Dechmann, Clerk-Treasurer Marla Yoho and Deputy Clerk-Treasurer Sharon Owen.

Richmond/ Dechmann/ Unanimous: Motion to approve the **Minutes of the July Monthly Meeting.**

**Treasurer's Report:** Sharon reported the following month-end balances in the Township accounts: \$120,308.45 in Checking and \$252,539.11 in Money Market funds. **Revenues for July totaled \$51,897.69** (\$11.93 interest; \$57.78 Gas and Electricity Reimbursement; \$50,416.48 May/June Settlement on Property Taxes; \$1,411.50); **Expenditures totaled \$26,669.61** (\$21,101.66 Road & Bridge; \$152.78 Fire; and \$5,415.17 General Gov't expenses).

Dechmann/ Richmond/ Unanimous: Motion to approve the Treasurer's Report as presented.

**2017 Levy:** Marla compiled an analysis projecting the estimated revenues and expenditures for the balance of 2016, and estimating the year-end fund balances. The Board reviewed the projections and discussed the 2017 Levy approved by the residents at the Annual Meeting in March.

Weizenegger/ Richmond/ Unanimous: Motion to submit the **Levy for 2017 as approved on at the Annual Meeting: \$319,950, allocated as follows: General Fund \$89,950, Road & Bridge \$135,000; Fire & Safety \$95,000.** (Aye: Weizenegger, Richmond, Dechmann)

### **Road Report:**

**Orchard Park Ln:** The end of the road at the entrance to Rock Lake Campground was flooded over after the recent rainstorm. From the 12<sup>th</sup> through the 17<sup>th</sup>, Tom spent a great deal of time checking on the situation. He met Kyle Hauge from Rardins there to discuss the large mounds of muck that had piled up. Kyle pointed out that the metal culvert runs at an angle and that it has been plugged up with rocks for several years so it is not running at capacity. The two PVC culverts seemed to be moving effectively. The end of the culvert (shoulder/ collar) is not attached either.

Marla contacted Dan Lewandowski of the Crow Wing Dive Team to see if he would be able to check on the situation and give us an idea of what was involved. He completely declined, explaining that there are many safety issues involved with working in a culvert. He suggested we contact the Minnesota Dive Team in Brainerd. They haven't returned the call yet.

Bolton & Menk completed a survey of the end of the road and placed two metal pins. The survey shows that the two PVC culverts are on the DNR's portion of the road and the large metal culvert is on the Fairview side of the dividing line. Tom will verify the pins by placing rebar or lathe to reinforce placement.

A copy of the survey will be sent to Paul Roth, the DNR Manager of the Crow Wing and Rock Lake Campgrounds, along with a letter explaining that we are budgeting to repair the asphalt portion of the road before the gravel starts and will pave the portion up to the Fairview line verified by the survey. The letter should ask if the DNR wants to do anything with their portion.

Rardin's should also have a copy of the survey so they know where the Fairview billing should end.

**Birch Forest Rd & Green Bass Lake Ln:** Last week Anderson Brothers started work on Green Bass Lake Ln by removing and patching 234 sq. yds of asphalt. Work on Birch Forest Rd has not started yet, but a large piece of equipment was delivered last week and the utilities have all been marked. When weather permits, both roads should be overlaid.

Residents on both roads have received notices advising them of the intended work. Three residents on Green Bass Lake Ln also received notices about the placement of rocks and landscaping in the Right-of-Way, and how the roadwork may make it necessary to move them.

**Storm Damage:** Windstorms swept through the area on August 4<sup>th</sup>, causing severe damage in Lake Shore, as well as in Crow Wing County. Several roads in Fairview were blocked by trees. Tom checked the roads on the west side of the township and Marla checked those on the east side. Rardin's cut away trees to make the roads passable. They have rented a large chipper to chip trees right where they fell opposed to hauling and then chipping. They will start in Lake Shore since that's where the most damage is, then move into Fairview. Kerry Swenson of the county Emergency Mgmt Dept. called to ask for a cost estimate to be included with the rest of the county as they determine if they are eligible to prepare a Cass County Disaster Declaration, enabling all of us to apply for 75% reimbursement from the state Homeland Security Emergency Management program. Marla gave him an estimate of \$5,000 to \$7,500.

**Fire Report:**

Bob Jackson presented the Fire Assn. Board with a request to raise the retirement allocation from \$2,300 per year of service to \$2,500 per year. The 3 firemen on the Board abstained from voting. The Association voted to approve the increase.

The Fire Dept. was invited the National Night Out celebration on Maplewood Dr. There were 6 or 8 firefighters there and two trucks.

The City of East Gull Lake has questioned why their new contract has been increased from \$25,000 to \$45,000 for the next two years. They will be attending the next meeting of the Association to discuss the increase.

There were 25 runs in July, with 1 medical in Fairview, bringing the year-to-date total to 162, compared to 160 last year.

**PILLAGER PARK BOARD:** Walt reported the Park Board has received a couple of bids to rebuild the pavilion that was damaged in the 2015 storm. The lowest bid was received from Bob Anderson (May Township) and Lee Shade (Sylvan Township). Their bid includes reusing the portion of the pavilion that remained standing. They will have new steel trusses built to support the new structure.

The Board discussed how to use the donations they received from the Lion's Club and the Fire Relief Assn., neither of which had a specific fund designation. They decided to use it to replace the curly slide, but it may not be purchased until next year.

**OLD BUSINESS:**

**Muskie Stocking in Gull Lake:** The stocking of Muskies in Gull Lake has been approved by the DNR despite the opposition from local governments and a portion of the residents. The stocking will start in 2017 and span 10 years.

**NEW BUSINESS:**

**4-Way STOP on Gull Lake Dr:** Kay Fitterer called Marla asking that the township install Stop signs on Gull Lake Dr at the intersection with White Pine Dr, to create a 4-Way Stop. She claims that drivers coming up Gull Lake Drive from the far end are going too fast as they come up over the hill and that cars pulling out from the Stop on White Pine cannot see them coming. She said there have been several near collisions there. She said this is especially treacherous in the winter when the road is icy.

The Board is concerned that they would have no way to enforce the 4-way stop. Marla will contact the County Highway Engineer, Dave Enblom, to ask for guidance.

**CLERK'S REPORT:**

**Fairview Township Pens:** Marla ordered a total of 250 pens that are imprinted with the township's name, email address and office phone number. They can be used like business cards. They cost \$.59 each.

**Primary Election Update:** There were 26 ballots cast at the Primary Election. The new ballot counter machine worked well, and even though there were only a few voters, it was a good practice for the General in November.

**Administrative Policy:** Weizenegger/ Dechmann/ Unanimous: Motion to approve the Administrative Policy Resolution as presented.

**Board of Equalization LBAE Certification:** The County Assessor's office sent an updated list of township officers who are certified for Local Board of Appeal and Equalization. Tom is certified through 7/1/2020 and Walt is certified through 7/1/2017. The Minnesota Revenue will not be offering anymore training sessions this year. Supervisors can still take the training online.

**Election Schedule:** Marla will be assisting the County Auditor's office with Ballot testing in Hackensack during the weeks of September 19<sup>th</sup> through the 30<sup>th</sup>. She also has a meeting with the Auditor in Walker on August 31<sup>st</sup>.

**MAT Dist 11 Annual Mtg:** Marla and Tom will be attending the meeting on Wed. August 24<sup>th</sup> in the Walker Community Center at 6:00 PM.

Dechmann/ Richmond/ Unanimous: Motion to approve payment of all Claims as submitted. (Aye: Weizenegger/ Richmond/ Dechmann).

10816	CTC	Internet & Phone	97.84
20816	Xcel Energy	Natural Gas - Fire Hall	27.31
30816	Crow Wing Power	Electricity	93.00
40816	PERA	Retirement Fund	406.62
4070	Bolton & Menk	Green Bass Lake Ln Contracts	250.00
4071	Forum Communications	Candidate Filing Notices	165.40
4072	Cass County Recorder	Orchard Park Plat Copy	10.00
4073	National Pen	150 Township Pens	127.44
4074	Minnesota Assn of Townships	2016 Government Manual	10.69
4075	Mary Hietala	Election Judge Trng & Primary	232.50
4076	Sharon Owen	Election Judge Trng & Primary	142.50
4077	Allen Larson	Election Judge Trng & Primary	165.00
4078	Rhoda Swanson	Election Judge Trng & Primary	315.00
4079	Linda Larson	Election Judge Trng & Primary	180.00
4080	Ellie Dechmann	Election Judge Trng & Primary	142.50
4081	Angie Rardin	Election Judge Trng & Primary	202.50
4082	Rardin Excavating	Grading, Patching, Washouts	15,660.85
4083	Pillager Area Fire Protection Assn	No Parking, Fire Lane Signs	79.80
4084	Tom Dechmann	Administration to 8/10/16	416.30
4085	Sharon Owen	Administration to 8/10/16	115.06
4086	Marla Yoho	Administration to 8/10/16	1,791.52
4087	Walt Richmond	Administration to 8/10/16	271.29
4088	Jim Weizenegger	Administration to 8/10/16	116.94
		<b>Total</b>	<b>\$21,020.06</b>

Dechmann/ Richmond /Unanimous: Motion to adjourn the meeting at 7:50 PM.

Respectfully submitted,  
Marla Yoho, Clerk

Jim Weizenegger, Chair